

**Flint District Library
January 6, 2022 Regular Board Meeting
Ferris Wheel Board Room, 5:30 pm**

Present: Ms. Heather Kale, Mr. Brian Larkin, Ms. Vivian Kao, Ms. Kathy Jackson

Absent with notification: Mrs. Reta Stanley, Ms. Audrey Young-Muhammad

Absent: Mr. Dean Yeotis

Staff: Mrs. Kay Schwartz, Mrs. Connie Palmer (via phone), Ms. Leslie Acevedo, Mrs. Ashoka Rao, Mrs. Julie McCullough

Call to Order: Ms. Kale called the meeting to order at 5:35 pm.

Oath of Office for Reappointed Board Member: This item was tabled until the February meeting so that Mrs. Palmer could give the oath in person.

Approval of Agenda: Mr. Larkin made a motion to approve the agenda. Ms. Kao supported. Motion carried.

Call to Public: There were no members of the public in attendance.

Approval of 12/2/21 Regular Meeting Minutes: Mr. Larkin made a motion to approve. Ms. Jackson supported. Motion carried.

Approval of 12/2/21 Closed Session Minutes: Mr. Larkin made a motion to approve. Ms. Kao supported. Motion carried.

Finance, Budget, and Policy Committee

Review of Financial Statements for Month ending 11/30/21: Mrs. Palmer made a brief presentation to the Board, noting that 41.92% of the fiscal year is complete. Property taxes received to date are \$2,316,306.21. To date we have used 40.34% of total expenditures. We have \$6,736,634.34 in unrestricted cash less current liabilities of \$192,086.21. Net cash available for operations is \$6,544,548.13. We have unrestricted cash to cover 22.3 months of operations.

Mr. Larkin made a motion to approve the statements as presented. Ms. Kao supported. Motion carried.

Updates from Board Committees

Building Reno Committee: The project continues to move forward at a quick pace. The terrazzo stairs are being installed this week. Supply chain issues have delayed us a bit, but things are coming along. OPN staffers will be here in a couple of weeks to examine and accept the furniture and review the punch list before we release Clark Construction.

Staff members from the Community Foundation of Greater Flint recently toured the building, led by former FDL Board member Moses Bingham. They really enjoyed seeing the Svea Kline tiles which were funded by the CFGF.

Fundraising & PR Committee: The campaign total with pledges to date is \$92,801.49. The 2022 Donor Reception will be held in early April, and the 2022 Learn for Life event will be held in June.

Other Committees: None.

Old Business: None.

New Business: None.

Vice President's Remarks: Ms. Kale wished everyone a Happy New Year and noted that she is excited to see the building renovation. Kudos to the staff for their continued hard work.

Director's Remarks

- Consultant Lynda Jeffries and Mrs. Schwartz will jointly facilitate the January 28 FDL Board Retreat/educational session. The primary topic is "Succession Planning."
- Thank you to Ms. Kao and Ms. Young-Muhammad for agreeing to serve on an ad hoc Policy Committee which will begin with a thorough review of current policies.

Upcoming Activities: Ms. Acevedo shared details of several programs including the ongoing Zoom meetings of the Fiction Only Book Club. The Friends of FPL Book/Furniture Sale will be held from January 12-15 at Courtland Center. Due to COVID-19, the 2022 MLK Day program will now be a Zoom event, with "live" components and a few pre-recorded.

Adjournment: Mr. Larkin made a motion to adjourn the meeting. Ms. Kao supported. The meeting was adjourned by unanimous consent at 6:27 pm.



Ms. Vivian Kao, Secretary