

**Flint District Library
January 7, 2021 Regular Board Meeting
Meeting held by Zoom, 5:30 pm**

Present: Mrs. Reta Stanley, Ms. Heather Kale, Mr. Brian Larkin, Ms. Kathy Jackson, Mr. Moses Bingham, Ms. Vivian Kao

Absent: Mr. Dean Yeotis

Staff: Mrs. Kay Schwartz, Mrs. Connie Palmer, Ms. Leslie Acevedo, Mr. Rick Dunning, Mrs. Ashoka Rao, Mrs. Julie McCullough, Ms. Tina Hayes, Ms. Janet O'Keefe

Call to Order: Mrs. Stanley called the meeting to order at 5:31 pm.

Roll Call-Trustees: The trustees listed above indicated they were present and currently located in Flint, MI.

Approval of Agenda: Mr. Bingham made a motion to approve the agenda. Ms. Jackson supported. Motion carried.

Call to Public: There were no questions or comments from the public.

Approval of 12/3/20 Regular Meeting Minutes: Ms. Kale made a motion to approve. Mr. Larkin supported. Motion carried.

Appointment of Board Members to Fill Vacancy

Action under By-Laws Article II, Section 2: Mr. Larkin made a motion to appoint Ms. Vivian Kao to the FDL Board as outlined in the FDL Board By-Laws, Article II, section 2. Ms. Jackson supported. Motion carried.

Swearing in of Board Member: Mrs. Palmer gave the Oath of Office to Ms. Kao and the group welcomed her to the Board.

Finance, Budget, and Policy Committee

Monthly Financial and Investment Report ending 11/30/20: Mrs. Palmer made a brief presentation to the Board, noting that 41.92% of the fiscal year is complete. Property taxes received to date are \$2,211,710.52. To date we have used 36.92% of total expenditures. We have \$5,818,969.24 in unrestricted cash less current liabilities of \$217,526.32. Net cash available for operations is \$5,601,442.92. We have unrestricted cash to cover 18.2 months of operations. Mr. Larkin made a motion to approve the report. Ms. Kale supported. Motion carried.

FY21 Budget Amendment-Discussion Only: The Finance Committee had a budget discussion at their recent meeting. An amendment will be presented to the Board at the February meeting. Assumptions were made about decreases in funding, because we were not sure about the status of the state budget. Fortunately those things didn't come to pass.

Mrs. Schwartz and Mrs. Palmer are reviewing the overall building project budget and they will be meeting with reps from Clark Construction next week. We prepared the budget early in the

project, and some estimates have changed. We will come back to the Board next month to propose allocating some library funds to the project. The capital campaign is in progress and we have less than \$500k left to raise.

Updates from Board Committees

Building Reno Committee: Exciting news! Mrs. Schwartz and Mrs. Palmer will take a hardhat tour next week. They met with Clark Construction reps this week, and great progress has been made. We'll have a like-new building upon completion. "Substantial completion" is projected for early November.

Fundraising & PR Committee: The Annual Campaign total to date is over \$73k, and we are planning a donor appreciation event for March 2021. The 2021 Learn for Life event will be held in September 2021 because there is a good chance that we will be preparing to move after that.

Other Committees: None.

President's Remarks: Mrs. Stanley welcomed Ms. Kao to the Board.

Director's Remarks: Please contact Mrs. Schwartz if you would like to attend the 1/14 Mott Community College MLK Jr. Tribute virtual event. We have six slots remaining.

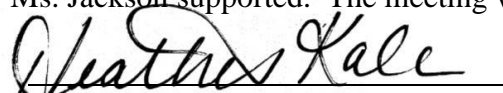
COVID 19 Update: We continue to be open for *Lobby Service*. FCCA will reopen 1/19 and FPL librarians will be going there to check out books for their students.

COVID numbers in Michigan are still severe and we will return to *Browse and Go* service as soon as it is reasonable to do so. We are trying to follow the science and the state health orders. Administration staff is mostly working from home due to the MDHHS order, and Finance staff works both at home and at FPL as needed.

The Governor held a press conference yesterday, and there is a new michigan.gov webpage which links MI county websites for vaccine pre-registration. Mrs. Schwartz will send an email to the Board when it goes live.

Upcoming Activities: Ms. Acevedo shared details of several virtual programs and activities including Story times, Winter Concerts, Fiction Only Book Club, and the 1/18 MLK Jr. event.

Adjournment: Mr. Larkin made a motion to adjourn. Ms. Jackson supported. The meeting was adjourned by unanimous consent at 6:19 pm.


Ms. Heather Kale, Secretary