

Flint District Library
October 7, 2021 Regular Board Meeting
Meeting held by Zoom, 5:30 pm

Present: Mrs. Reta Stanley, Ms. Vivian Kao, Ms. Kathy Jackson, Ms. Heather Kale, Ms. Audrey Young-Muhammad

Absent with notification: Mr. Brian Larkin, Mr. Dean Yeotis

Staff: Mrs. Kay Schwartz, Mrs. Connie Palmer, Ms. Leslie Acevedo, Mr. Rick Dunning, Mrs. Wanda Harden, Mrs. Julie McCullough, Ms. Tina Hayes

Call to Order: Mrs. Stanley called the meeting to order at 5:37 pm.

Oath of Office for New Board Member: Ms. Kale read the Flint Board of Education *Authorization to Fill Library Board Vacancy* resolution to the group. Mrs. Palmer read the Oath of Office to newly appointed trustee Audrey Young-Muhammad, who was appointed by FBE to serve a three year term ending 9/30/24. The group introduced themselves to Ms. Young-Muhammad and welcomed her to the Board.

Approval of Agenda: Ms. Kale made a motion to approve the agenda. Ms. Kao supported. Motion carried.

Call to Public: There were no questions or comments from the public.

Election of Board Officers: The group briefly reviewed the proposed Slate of Officers, which is as follows:

President: Reta Stanley
Vice President: Heather Kale
Secretary: Vivian Kao
Treasurer: Brian Larkin

Ms. Jackson made a motion to approve the slate as presented. Ms. Young-Muhammad supported. Roll call vote: Kao-aye, Jackson-aye, Kale-aye, Young-Muhammad-aye, Stanley-aye. Motion carried. Trustees congratulated the officers on their appointments.

Approval of 9/2/21 Regular Meeting Minutes: Ms. Kao made a motion to approve. Ms. Kale supported. Motion carried.

Finance, Budget, and Policy Committee

Review of Financial Statements for the Month ending 8/31/21: Mrs. Palmer made a brief presentation to the Board, noting that 16.67% of the fiscal year is complete. Property taxes received to date are \$1,643,349.92. To date we have used 19.39% of total expenditures. We have \$7,164,975.11 in unrestricted cash less current liabilities of \$933,270.26. Net cash available for operations is \$6,231,704.85. We have unrestricted cash to cover 21.2 months of operations.

Mrs. Palmer noted that Plante Moran has concluded their fieldwork. They will have audited financial statements at the next Finance Committee meeting, and will present the audit to the Board at the November 4 meeting.

Ms. Young-Muhammad made a motion to approve the statements as presented. Ms. Kao supported. Motion carried.

Marihuana Tax information (no action required): After careful review, we've learned that libraries are not entitled by statute to receive this new tax, so we have no basis to ask the City of Flint for any portion of these funds. The Finance Committee concurred with that conclusion.

Updates from Board Committees

Building Reno Committee: Mrs. Schwartz continues to Zoom weekly with the construction managers. The library shelving will be installed next week, and furniture arrives starting 10/25. Library Board and Finance Committee members recently took a tour of the new building.

Fundraising & PR Committee: The 9/24 Learn for Life breakfast event went very well, with \$45k raised that morning. Attendees enjoyed the program and we received more sponsorships than in past years. We recently received a wonderful capital campaign building grant of \$250,000 from the state, thanks to the committed efforts of lawmakers Senator Jim Ananich and Representatives John Cherry, Tim Sneller, Mike Mueller, and Dave Martin. The year-end mail campaign will begin in November 2021 and a donor appreciation event for annual and capital campaign donors will be held in spring 2022. Our grand opening plans are still in pencil due to ever-changing scheduling details.

Mrs. Stanley thanked the Learn for Life co-chairs for their dedicated efforts in chairing the event.

Other Committees: None.

Old Business: None.

New Business: None.

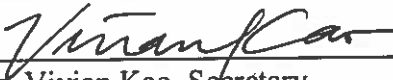
President's Remarks: The 2020-2021 committee list and committee policy were distributed and briefly reviewed. Appointments will be made at an upcoming meeting.

Director's Remarks

- A Board educational retreat will be scheduled for a Friday or Saturday in January 2022, and we'll try to accommodate everyone's availability.
- Mrs. Schwartz reviewed a draft moving schedule as of today's date. Due to this schedule, we will need to find a different location to meet in December 2021. Mrs. McCullough will contact Ms. Kale to arrange to meet at the Ferris Wheel.
- The mural project at the new building continues to go well. Due to another engagement, mural artist Kevin "Scraps" Burdick will be back in mid-October to finish his work.

Upcoming Activities: Ms. Acevedo distributed the program guide for September-December 2021 and shared details of several programs and activities including the October Flint African American Quilters Guild virtual events, the hybrid fall FPL Gamers Arena, and the 10/21 FFPL Book Sale at the Flint Farmers' Market Pavilion.

Adjournment: Ms. Kale made a motion to adjourn. Ms. Kao supported. The meeting was adjourned by unanimous consent at 6:57 pm.



Ms. Vivian Kao, Secretary

