

**Flint District Library
December 2, 2021 Regular Board Meeting
Flint Institute of Arts Board Room, 5:30 pm**

Present: Mrs. Reta Stanley, Mr. Brian Larkin, Ms. Vivian Kao, Ms. Audrey Young-Muhammad

Absent with notification: Ms. Heather Kale

Absent: Mr. Dean Yeotis, Ms. Kathy Jackson

Staff: Mrs. Kay Schwartz, Mrs. Connie Palmer, Ms. Leslie Acevedo, Mr. Rick Dunning, Mrs. Ashoka Rao, Mrs. Wanda Harden, Mrs. Julie McCullough

Call to Order: Mrs. Stanley called the meeting to order at 5:34 pm.

Approval of Agenda: Mr. Larkin made a motion to approve the agenda. Ms. Young-Muhammad supported. Motion carried.

Call to Public: There were no questions or comments from the public.

Approval of 11/4/21 Regular Meeting Minutes: Ms. Kao made a motion to approve. Mr. Larkin supported. Motion carried.

Finance, Budget, and Policy Committee

Review of Financial Statements for Month ending 10/31/21: Mrs. Palmer made a brief presentation to the Board, noting that 33.70% of the fiscal year is complete. Property taxes received to date are \$2,142,175.75. To date we have used 31.67% of total expenditures. We have \$6,737,510.40 in unrestricted cash less current liabilities of \$248,331.82. Net cash available for operations is \$6,489,178.58. We have unrestricted cash to cover 22.1 months of operations.

Mr. Larkin made a motion to approve the statements as presented. Ms. Young-Muhammad supported. Motion carried.

Updates from Board Committees

Building Reno Committee: The project continues to move forward at a quick pace. The terrazzo stairs and flooring are in process and much progress has been made in the installation of internet fiber and copper phone lines. The Hallett pre-move team is in town, and our last day of service at Courtland Center was Wednesday 11/24. Several staff members have been working at our GM storage site. The FFPL will be having a big book/furniture sale at Courtland Center in January 2022. We should be able to finalize our opening date very soon, barring any unexpected delays.

Fundraising & PR Committee: The campaign total to date is \$75,073.49, with \$4234.65 in outstanding pledges.

Other Committees: None.

Old Business: None.

New Business: None.

President's Remarks: Mrs. Stanley and Mrs. Schwartz recently discussed the need for several new and updated library policies due to our building renovation. Thank you to Ms. Kao and Ms. Young-Muhammad for agreeing to serve on an ad hoc committee which will begin this process.

Director's Remarks

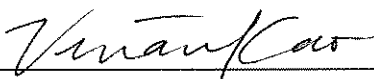
- Staff will be working with Mrs. Schwartz to implement policy changes. A library card will be required to make a meeting room reservation, and we are looking into having business library cards for corporations and organizations. Ms. Schwartz will prepare draft versions for the ad hoc committee to review.
- Consultant Lynda Jeffries and Mrs. Schwartz will lead the January 28 FDL Board Retreat/educational session.

Upcoming Activities: Ms. Acevedo shared details of several programs including the Zoom meetings of the FOBC and the FFPL book drop off which will take place this Saturday 12/4 from 10:00 am-12:00 noon at 1111 James P. Cole Blvd. The 2022 MLK Day program will be held at 2:00 pm at the Flint Institute of Arts, with former FDL Board member Moses Bingham serving as emcee and MSU's Dr. Debra Furr-Holden participating as a speaker.

Closed Session Begun: At 6:05 pm, Mr. Larkin made a motion to enter a closed session for the purpose of discussing matters subject to union negotiations. Ms. Kao supported. Roll call vote was taken: Stanley- aye, Larkin- aye, Kao-aye, Young-Muhammad- aye. Motion carried

Meeting Resumed: Mrs. Stanley called the meeting to order from closed session at 6:47 pm. Mr. Larkin made a motion to authorize the Director of Library Services to conduct negotiations as discussed in closed session. Ms. Young- Muhammad supported. Mrs. Stanley called for the vote on the motion, all present voting aye. Motion carried

Adjournment: Mr. Larkin made a motion to adjourn the meeting. Ms. Young-Muhammad supported. All present agreed by unanimous consent at 6:49 pm.



Ms. Vivian Kao, Secretary