

Flint District Library
March 4, 2021 Regular Board Meeting
Meeting held by Zoom, 5:30 pm

Present: Mrs. Reta Stanley, Ms. Heather Kale, Mr. Brian Larkin, Mr. Moses Bingham, Ms. Vivian Kao

Absent with notification: Ms. Kathy Jackson

Absent: Mr. Dean Yeotis

Staff: Mrs. Kay Schwartz, Mrs. Connie Palmer, Ms. Leslie Acevedo, Mr. Rick Dunning, Mrs. Ashoka Rao, Mrs. Julie McCullough, Ms. Janet O'Keefe

Call to Order: Mrs. Stanley called the meeting to order at 5:35 pm.

Roll Call-Trustees: The trustees listed above indicated they were present and currently located in Flint, MI.

Approval of Amended Agenda: Mrs. Schwartz requested to add *Presentation of Mott Community College Master Planning Process* to the agenda. Mr. Larkin made a motion to approve the amended agenda. Ms. Kao supported. Motion carried.

Call to Public: There were no questions or comments from the public.

Approval of 2/4/21 Regular Meeting Minutes: Mr. Larkin made a motion to approve. Ms. Kao supported. Motion carried.

Presentation of Mott Community College Master Planning Process: President Beverly Walker-Griffea, Chief of Staff DeAndra Larkin, and Executive Director of Physical Plant Chad Stirrett from MCC made a brief presentation to the group, noting that they hired a design firm to ensure public input and they are tying this process to their priorities, mission, and vision. A brief discussion ensued. Mrs. Schwartz and Mrs. Stanley thanked the MCC group for their presentation and noted that their plan looks to be a very welcome addition to our local community.

Finance, Budget, and Policy Committee

Monthly Financial and Investment Report ending 1/31/20: Mrs. Palmer made a brief presentation to the Board, noting that 58.90% of the fiscal year is complete. Property taxes received to date are \$2,327,525.89. To date we have used 46.93% of total expenditures. We have \$5,528,598.71 in unrestricted cash less current liabilities of \$161,210.72. Net cash available for operations is \$5,367,387.99. We have unrestricted cash to cover 16.5 months of operations. Mr. Larkin commended Mrs. Schwartz and Mrs. Palmer on the current state of our funds and made a motion to approve the report. Ms. Kale supported. Motion carried.

Updates from Board Committees

Building Reno Committee: The FDL Board and Finance Committee recently took a tour of the ongoing building renovation and wonderful progress has been made. Representatives from OPN

and Clark Construction will host an educational session for current and past members of the Building Committee on Wednesday, March 10 at 4:00 pm.

Fundraising & PR Committee: The Annual Campaign total to date is over \$84k, and plans for the 3/18 virtual donor appreciation event continue.

Other Committees: None.

President's Remarks: Mrs. Stanley commented that she enjoyed the building tour very much, and she looks forward to the full completion of the project.

Director's Remarks

- Thank you to Janet O'Keefe for serving as our Zoom host tonight while she is on vacation.
- Thank you to Connie Palmer for continuing to serve as the contact person for the building renovation project. She brings irreplaceable skills and experience to this task.
- RFP documents were recently sent out to vendors for public PC and print management and RFID equipment that we will use in the new building. Our staff committees will conduct Zoom demonstrations with vendors later this month.
- The MDHHS recently came out with a new directive which relaxes some COVID restrictions, so we will be expanding our Browse and Go service the week of March 16. Our computer users will be happy since two hours of usage will now be allowed. We will continue to increase our services as restrictions continues to be lifted.
- The next FDL Board meeting will be held on Thursday, April 1 and we are not sure whether it will be virtual or in-person yet. The 3/25 Finance Committee meeting will be virtual, and we will keep you posted as we learn more. Thankfully the Library of Michigan continues to help us through the pandemic with up-to-date information, and other libraries are generous about sharing their policies and processes.

Upcoming Activities: Ms. Acevedo shared details of several virtual programs and activities including Booked for Lunch and Fiction Only Book Club.

Adjournment: Mr. Larkin made a motion to adjourn. Mrs. Kale supported. The meeting was adjourned by unanimous consent at 6:47 pm.


Ms. Heather Kale, Secretary