

Flint Public Library
Finance and Budget Committee
February 25, 2021 5:30 p.m.
Virtual Meeting via Zoom as permitted by law

Members present Brian Larkin, Jim Richardson, Asa Zucarro, Matt Schlinker, Andy Watchorn, Marc Baines

Staff present: Director of Library Services Kay Schwartz
Director of Finance, HR & Facilities Connie Palmer
Finance & HR Assistant Tina Hayes
Librarian Janet O'Keefe as Zoom facilitator

Mr. Larkin called the Finance Committee meeting to order at 5:30 p.m.

Roll call: Mr. Larkin requested that committee members identify themselves and state their location. The response was as follows:

Brian Larkin	Flint, MI
Jim Richardson	Flint, MI
Asa Zuccaro	Flint, MI
Matt Schlinker	Goodrich, MI
Andy Watchorn	Flint, MI
Marc Baines	Grand Blanc, MI

Mr. Larkin requested a motion to approve the agenda. Mr. Richardson made a motion to approve the agenda, Mr. Watchorn seconded. Mr. Larkin called the question, all present voting aye, no nays or abstentions. Motion passed.

A call was made to the public. No public attending via ZOOM wished to address the committee.

The committee reviewed the minutes from the January 28, 2021 meeting. Mr. Richardson made a motion to accept and file the January 28, 2021 minutes, Mr. Schlinker seconded. Mr. Larkin called the question, all present voting aye, no nays or abstentions.

New Business

None

Old Business

Financial Statements and Investment Report – all funds for the fiscal year ending January 31, 2021

Mr. Larkin asked Mrs. Palmer to review the financial statements and investment report for all funds for the fiscal year ending January 31, 2021. The financial statements and investment report were displayed on screen. Mrs. Palmer reviewed the financial statements and the investment schedule for the general fund, the capital projects private fund and public fund and the debt service fund with the committee. Discussion ensued. Mr. Larkin requested a motion to recommend the statements to the Board of Trustees for approval. Mr. Baines made the motion and Mr. Richardson seconded. Mr. Larkin called the question, all present voting aye, no nays, or abstentions.

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Reports

Directors Report and Capital Projects update

Director Schwarz reported on the following:

- Capital Campaign – The campaign is moving forward. We have been updating the major funders and meeting with various government officials about the project and its funding. We have sent additional grant requests to other potential funders. We still have several naming opportunities available for potential funders and donors.

- 1026 E. Kearsley renovation – Director Schwartz asked for reactions from committee members who had attended the building tour on Tuesday, February 23, 2021. Mr. Richardson stated he was very impressed with Clark's professionalism and organization. The amount of space was incredible; created by the removal of walls. Mr. Schlinker echoed Mr. Richardson's comments. Mr. Schlinker stated the project is "real" to him now that he has viewed the building. Mr. Larkin was impressed by Clark's professionalism, their passion for our project and their interest in the project and the library. Mr. Larkin also noted how bright the building was inside, on a cloudy day with the curtain walls in place. All present that attended the tour agreed it was a great experience and just builds the excitement for the final product.

Board Report

Mr. Larkin reported that Board members had been on the tour of the building.

Mr. Larkin called for a motion to adjourn. Mr. Schlinker made the motion and Mr. Watchorn seconded. Mr. Larkin called for a vote, all in attendance voting aye, no nays or abstentions. **Meeting adjourned at 6:40 p.m.**

Respectfully submitted,
Connie Palmer

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