

Flint Public Library
Finance and Budget Committee
March 25, 2021 5:30 p.m.
Virtual Meeting via Zoom as permitted by law

Members present Jim Richardson, Kathy Jackson, April January, Andy Watchorn,
 Marc Baines,
Staff present: Director of Library Services Kay Schwartz
 Director of Finance, HR & Facilities Connie Palmer
 Finance & HR Assistant Tina Hayes
 Librarian Janet O’Keefe as Zoom facilitator

Mr. Richardson called the Finance Committee meeting to order at 5:37 p.m. Mr. Richardson stated that Mr. Larkin had requested he act as chair as Mr. Larkin had a family commitment that prevented him from attending the meeting.

Roll call: Mr. Richardson requested that committee members identify themselves and state their location. The response was as follows:

Jim Richardson	Flint, MI
Kathy Jackson	Flint, MI
Andy Watchorn arrived 5:46	Flint, MI
April January arrived 5:50	Grand Blanc, MI
Marc Baines arrived 6:07	Grand Blanc, MI

Mr. Richardson requested a motion to approve the agenda. Ms. Jackson made a motion to approve the agenda, Mr. Richardson seconded. The question was called, all present voting aye, no nays or abstentions. Motion passed.

A call was made to the public. No public attending via ZOOM wished to address the committee.

The committee reviewed the minutes from the February 25, 2021 meeting. Ms. Jackson made a motion to accept and file the February 25, 2021 minutes, Mr. Richardson seconded. The question was called, all present voting aye, no nays or abstentions.

New Business

None

Old Business

Financial Statements and Investment Report – all funds for the fiscal year ending February 28, 2021

Mr. Richardson asked Mrs. Palmer to review the financial statements and investment report for all funds for the fiscal year ending February 28, 2021. The financial statements and investment report were displayed on screen. Mrs. Palmer reviewed the financial statements and the investment schedule for the general fund, the capital projects private fund and public fund and the debt service fund with the committee. Discussion ensued. Mr. Richardson requested a motion to recommend the statements to the Board of Trustees for approval. Mr. Baines made the motion and Ms. Jackson seconded. Mr. Richardson called the question, all present voting aye, no nays, or abstentions.

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Reports

Directors Report and Capital Projects update

Director Schwarz reported on the following:

- 1026 E. Kearsley renovation – Director Schwarz directed the committee to the www.fpl.info and the *Your New FPL* link on the home page. Director Schwarz shared the latest photos from the renovation site to update the committee on the progress.
- Director Schwarz told the committee about the educational meeting with the architects and engineers that held with members of the Board of Trustees and members of Finance who could attend. The meeting covered the following items:
 - Reviewed the air handling system and type
 - Reviewed the water filtration system that will be put in place in the renovated building
 - Abatement items and cost, all covered by contingency

The recording is available to those committee members who were not able to attend the meeting.

- Capital Campaign –Director Schwarz reviewed the status of the campaign to date. The list of naming opportunities was provided to the committee, including those opportunities still available.

Board Report - none.

Mr. Richardson called for a motion to adjourn. Ms. Jackson made the motion and Ms. January seconded. Mr. Richardson called for a vote, all in attendance voting aye, no nays or abstentions. Meeting adjourned at 6:55 p.m.

Respectfully submitted,
Connie Palmer

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