

**Flint Public Library
Finance and Budget Committee
May 27, 2021 5:30 p.m.
Virtual Meeting via Zoom as permitted by law**

the limits a public entity can pay towards employee health insurance. The Act allows either a flat rate per type of coverage (single, double or family) times the number of employees with that type of coverage) or the entity paying 80% of the premium cost and the employee paying 20%. The Board must approve the resolution each year. Director Schwartz is recommending the resolution for approval. Discussion ensued. Mr. Larking requested a motion to recommend Resolution 21-366 to the Board of Trustees for approval. Mr. Richardson made the motion, Mr. Baines seconded. Mr. Larkin called the questions, all present voting aye, no nays or abstentions.

*Presentation of Budgets
Fiscal Year ending June 30, 2022 (FY 22)*

Mr. Larkin called upon Director Schwartz to review Resolution 21-367 Flint Public Library 2022 General Fund Appropriations with the committee. Director Schwartz reviewed the overall major revenue assumptions and expenditure assumptions. Director Schwartz and Mrs. Palmer reviewed the overall summary of the general fund budget, the object detail and the estimated fund balance available and projected with the committee. The resolution also requests that the Board of Trustees levy 4.0 mills of operating millage in FY 2022 on the July 2021 summer tax bill. Discussion ensued. Mr. Larkin requested a motion to recommend Resolution 21-367 Flint Public Library 2022 General Fund Appropriations Act to the Board of Trustees for approval. Mr. Watchorn made the motion and Mr. Richardson seconded. Mr. Larkin called the question, all present voting aye, no nays, or abstentions.

Mr. Larkin called upon Director Schwartz to review Resolution 21-368 Flint Public Library 2022 Debt Service Fund 2020 Library Building and Site Bonds 2022 Appropriations with the committee. Director Schwartz and Mrs. Palmer reviewed the overall summary of the debt service fund budget and the estimated fund balance available and projected with the committee. The resolution also requests that the Board of Trustees levy 1.82 mills of debt millage in FY 22 on the July 2021 summer tax bill. The millage rate was determined based on an analysis by PFM the financial advisors for the bond issue. Discussion ensued. Mr. Larkin requested a motion to recommend to the Board of Trustees Resolution 21-368 Flint Public Library 2022 Debt Service Fund 2020 Library Building and Site Bonds 2022 Appropriations for approval. Mr. Watchorn made the motion and Mr. Baines seconded. Mr. Larkin called the question, all present voting aye, no nays, or abstentions

Mr. Larkin called upon Director Schwartz to review Resolution 21-369 Flint Public Library 2022 Capital Projects Fund – Private Appropriations with the committee. Director Schwartz and Mrs. Palmer reviewed the overall summary of the capital projects budgets as projected for FY 21 and FY 22. It is estimated that the Capital Projects Fund – Public funds will be exhausted by June 30, 2021. If they are not, a budget for FY 22 will be brought forth at the June 24, 2021 Finance and Board meeting. Discussion ensued. Mr. Larkin requested a motion to recommend Resolution 21-369 Flint Public Library 2022 Capital Projects Fund – Private Appropriations with the committee to the Board of Trustees. Mr. Richardson made the motion and Mr. Baines seconded. Mr. Larkin called the question, all present voting aye, no nays, or abstentions.

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Notice of the upcoming budget hearing was published in the Flint Journal public notices section on May 27, 2021 and on MLIVE the same day. The budget was available for public view (hard copy) in the Annex of the Library and on the library website at <https://fpl.info/about-us/information/public-documents>.

Mr. Larkin presented the proposed meeting calendar for fiscal year 22. The committee reviewed the calendar as presented:

July 2021

No meeting

August 2021

Thursday, August 26, 2021

September 2021

Thursday, September 23, 2021

October 2021

Thursday, October 28, 2021

November 2021

Thursday, November 18, 2021

December 2021

Thursday, December 16, 2021

January 2022

Thursday, January 27, 2022

February 2022

Thursday, February 24, 2022

March 2022

Thursday, March 24, 2022

April 2022

Thursday, April 28, 2022

May 2022

Thursday, May 26, 2022

June 2022

Thursday, June 23, 2022

The meeting will be held either virtual or in person to be determined based on current emergency orders in the City of Flint. Discussion ensued. Mr. Larkin requested a motion accepting the meeting calendar for FY 22. Mr. Watchorn made the motion and Mr. Richardson seconded. Mr. Larkin called the question, all present voting aye, no nays or abstentions.

Reports

Directors Report and Capital Projects update

Director Schwarz reported on the following:

1026 E. Kearsley renovation –

- Director Schwartz reported the project is going very well. The architects were here on May 11 –May 12. They were very pleased with the progress.
- The furniture bids have been received and are being evaluated by the design team at OPN Architects.

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- A vendor has been selected for the self-check systems, the RFID conversion and the security gates. A vendor has also been selected for replacing the PC and Print Control Software.
- Vendor's quotes are being reviewed for, website design and management and a new events and room reservation system.
- The library has collaborated with the Flint Art Project to have a mural painted on the concrete walls of the area outside the new genealogy room. This area was previously known as the "pit" as its purpose was to provide light to the lower level. The renovated building will have windows on the entire side of the building allowing all floors to see this area. Director Schwartz, Communications Manager Wanda Harden and Trustee Moses Bingham have selected a staff committee to work with them on this project along with the Director of the Flint Art Project, Joe Schipani and the artist Kevin Burdick .

Board Report

Mr. Larkin reported the board was continuing its work and meeting regularly. The board is in the process of working to fill positions that will open in the fall.

Mr. Larkin called for a motion to adjourn. Mr. Watchorn made the motion and Mr. Richardson seconded. Mr. Larkin called for a vote, all in attendance voting aye, no nays or abstentions. Meeting adjourned at 7:28 p.m.

Respectfully submitted,
Connie Palmer

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