

**FLINT PUBLIC LIBRARY**  
**ROOM 204 FEE AGREEMENT**

Group: \_\_\_\_\_

Responsible Member (sign below): \_\_\_\_\_

Date: \_\_\_\_\_ Start time \_\_\_\_\_ End time \_\_\_\_\_ Hours (rounded up) \_\_\_\_\_

Seating is limited to 10.

The room is equipped with the following in the standard setup:

Wi-Fi

One extension cord

Projection Screen (on Wall)

| <u>Amount Due</u> | <u>Fees</u>  |
|-------------------|--|
|                   | <u>Rental Fees</u>                                     |
| \$ _____          | All hours accessed at \$25 per hour or portion thereof |
| \$ _____          | <b>TOTAL DUE</b>                                       |

All other equipment must be provided by the group. Groups may use the passenger elevator to bring in equipment and supplies. The Library does not provide carts.

Meetings held in 204 are not required to be open to the public.

Commercial items may not be sold in the room.

I agree to abide by the Flint Public Library's Meeting Room Policy and Meeting Room Procedures.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date