

**Flint District Library
December 3, 2015 Regular Board Meeting
Flint Public Library, Room 205, 5:30 p.m.**

Present: Mr. David McGhee, Ms. Linda Pylypiw, Mr. James Richardson, Mrs. Reta Stanley, Mr. Brian Larkin, Mr. Matthew Schlinker (arrived 6:10 p.m.)

Absent: Ms. Erycka Hunter

Staff: Mrs. Kay Schwartz, Ms. Leslie Acevedo, Mrs. Connie Palmer, Mrs. Ilene Harris, Mr. Rick Dunning

Call to Order: Mr. McGhee called the meeting to order at 5:34 p.m.

Approval of Agenda: Ms. Pylypiw moved approval. Mr. Larkin supported. Motion carried.

Call to Public: No members of the public had comments or questions.

Approval of Minutes: Mr. Larkin moved approval of the 11/5/15 Budget Hearing Meeting minutes. Ms. Pylypiw supported. Motion carried. Ms. Pylypiw moved approval of the 11/5/15 Regular Meeting minutes. Mrs. Stanley supported. Motion carried.

Mr. McGhee and Mrs. Schwartz requested a change in the agenda as Mr. Jeff Bennett of THA Architect & Engineers had informed us he would arrive shortly after 6 pm. The Board agreed to move forward with the agenda until Mr. Bennett's arrival.

Budget, Finance and Policy Committee

Monthly Financial and Investment Report ending November 30, 2015: Mrs. Palmer briefly reviewed the statements. Total cash is up 55.61%. Total current assets are up 24.26%. Total assets are up 11.40%. Total current liabilities are down 24.73%. Total noncurrent liabilities are down 4.66%. Total liabilities are down 13.26%. Total liabilities and net assets are up 11.40%. The fiscal year is 33.61% complete and as of the end of the month we have received 51.63% of our revenue budget and expended 32.49% of our operating budget. Mr. Richardson made a motion to approve the statements as presented. Ms. Pylypiw supported. Motion carried.

Fundraising and PR Committee: Mrs. Harris reported on the following items:

- Thanks to Ms. Pylypiw and former Board President Robert MacDonald, solicitations were sent to 490 attorneys in Genesee County. To date we have received \$1,580 from the requests with more expected. Mrs. Harris will be making calls to individuals who have not responded to the request.
- The Library had a fund raiser at the Panera Bread Company on Miller Road November 18th. We will have financial results to report next month.
- Mrs. Schwartz and Mrs. Harris will be meeting in January with development consultants to plan our next campaign.
- The FY 16 campaign has raised \$93,183 to date.

Old Business

Architectural Planning Project Update:

Mrs. Schwartz reported on a meeting with a local funder for this project. Mrs. Schwartz presented information she received while at the Library Journal Director's Summit, showing photos of the Martin Luther King Jr. branch of the Washington D.C. Public Library and the library system's recent and planned renovations.

Design Ideas for Front Desk Repair and Renovation:

Jeff Bennett of THA Architects and Engineers presented the results of a service area design study. Mr. Bennett expects the cost would be from \$15,000 to \$20,000 for this repair and remodel of the service area. One key purpose of the project would be to get the public and potential donors excited about the transformation that could be achieved with a larger retrofit/renovation project. The board reviewed the presentation and discussed the timeline, extent of the project, and the target budget. Mrs. Schwartz stated there is \$16,910 in assigned funds for building renovations that could be used for this project with the balance coming from the Building Fund transferred from the Flint Community Schools.

Motion:

Mr. Richardson made a motion for the Director to proceed with the front service area project and develop plans for review by the board, engaging THA to work on the project with administration and staff with a budgetary target of \$15,000 to \$20,000 for the renovations. Mr. Schlinker supported. Discussion ensued regarding the budget and the need for a budget amendment. Mrs. Schwartz stated she would have Mrs. Palmer prepare an amendment to present to the Finance Committee in December and the Board of Trustees in January, 2016. Mr. McGhee called the question, all present voting aye, motion passed.

President's Remarks: Mr. McGhee shared the news of a new baby in his family since the last meeting, with mother and baby doing great. Mr. McGhee deferred the balance of his remarks to the Director.

Director's Remarks:


Mrs. Schwartz reported on the following:

- Dayne Walling's father, Paul Walling, passed this past week. Visitation will be Saturday, December 5 from 4-7 at Court Street United Methodist Church.
- Tanya Jefferson's father, Warren Thompson, passed this past week. Visitation will be Sunday, December 6 at Moon Funeral Home.
- Mr. Richardson and Mrs. Stanley were both nominees for the Sybyl Award recognizing outstanding volunteers in the community. As part of that celebration, Mrs. Stanley received a monetary award on behalf of Big Brothers Big Sisters from the Tummala Charitable Foundation.
- Mrs. Stanley was recently honored by Golden Hearts for her community work.
- The Library has bought a table for ten at the MLK Dinner on January 14, 2016 at 6:00 p.m. at the Riverfront Conference Center. The speaker will be Ms. Tracy Collier-Nix. Board members are to contact Mrs. Schwartz if they wish to attend.
- Mrs. Harden was asked by Mrs. Schwartz to attend this evening's Ruth Mott Foundation focus group with community members from Flint's north side discussing community needs. Mrs. Schwartz will attend a forthcoming session.

- The MLK event at FPL will be on January 18, 2016 at 2:00 p.m. Mrs. Harden has secured Mayor Weaver as the keynote speaker. This is FPL's 31st MLK celebration and the 30th anniversary of the national holiday.
- Mrs. Schwartz attended the grantees meeting at the Ruth Mott Foundation (RMF) which laid out their new mission and strategic priorities.
- The StoryCorps Exhibit reception will be on January 16 at 2:00 p.m. in the general reading room, with Christopher Paul Curtis as the keynote speaker. The exhibit, featuring photos and links to sound clips, was designed and developed with help from Sloan Museum and Flint Institute of Arts, who are installing the exhibit on December 21. We are exploring the possibility of continuing a relationship with StoryCorps into the future.

Recent & Upcoming Activities: Ms. Acevedo reported on the last Blues Concert with Maurice Davis as the performer. It was extremely well attended with over 300 in attendance. FPL will be open on Tuesday December 29 and Wednesday December 30. We have planned special programming for those days to allow families to get out and enjoy some free activities. We will also conduct an Hour of Code for ages 4 to 104 this month, joining people from all over the world in learning about computer coding.

Adjournment: Ms. Pylypiw made a motion to adjourn. Mrs. Stanley supported. The meeting was adjourned by unanimous consent at 7:30 pm.



Mr. Brian Larkin, Secretary