

**Flint Public Library  
Finance and Budget Committee  
November 18, 2015  
Room 205, 5:30 PM**

Members present: Jim Richardson, Mort Krasner, Linda Gulley and Matt Schlinker  
Staff present: Kathryn Schwartz, Connie Palmer

Mr. Richardson called the Finance Committee meeting to order at 5:39 p.m.

A motion was made by Mr. Krasner to approve the agenda, seconded by Mr. Schlinker. All present voting aye to approve the agenda

A call was made to the public, no public in attendance wished to speak.

The committee reviewed the minutes from the October 21, 2015 meeting. A motion was made by Mr. Schlinker and seconded by Mr. Krasner to accept and file the October 21, 2015 minutes. Mr. Richardson called the question, all present voting aye. Motion carried.

**New Business**

*Monthly Financial Statements and Investment schedule for the period ending October 31, 2015.*

Mr. Richardson asked Mrs. Palmer to review the financial statements for the period ending October 31, 2015. Mrs. Palmer reviewed the financial statements and the investment schedule with the committee. The committee reviewed the cash and cash investments, the property tax revenues and the flow of collections, the development activity to date and the status of the budget to actual for each activity center and grants.

Director Schwartz announced the receipt of the grant award letter for a Ruth Mott Fund operating grant of \$300,000 for calendar year 2016 (this will span FY 16 and FY 17). This grant will support library operations while the library plans, prototypes and implement programs in the areas of Digital Literacy and Every Child Ready to Read.

A budget amendment will be presented at the December 16, 2015 meeting that includes the grant revenues and potential expenditures. The budget amendment will be presented to the board at its January 7, 2016 meeting upon recommendation by the committee.

The committee discussed the addition of a new legal resource, the Lexis-Nexis database. The database is a leading resource for business and legal references, including case law. All items are accessible 24/7 online with the exception of the case law, which will be accessible online in the building during regular operating hours.

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Discussion ensued as the committee reviewed the statements and the plans for new programming and resources. All agreed it was a welcome change to discuss new programs and possibilities instead of considering potential lack of funding.

Ms. Gulley moved and Mr. Krasner seconded forwarding with the committee's recommendation for approval, the financial statements and the investment report for the period ending October 31, 2015 to the Board of Trustees. Mr. Richardson called the question, all present voting aye.

**Old Business**

*None*

**Director's Report**

Director Schwartz reported on the following items:

- The board adopted the general fund budget amendment that included the additional millage approved by the voters on November 3, 2015. A Budget hearing, including the Truth in Taxation hearing was held on November 5, 2015. All required paperwork has been completed and filed. Mrs. Palmer has confirmed several times with Mr. Fowler, City of Flint assessor that the winter tax bills being issued December 8, 2015 will include the .6 mills additional millage.
- A new contract with Michigan Office Solution, now a division of Xerox, is in the process of finalization. This contract will combine all printers, copiers, scan pro machines and a new 3D printer into one contract. It will allow the Library to meet the goal of having a 3D printer accessible for patrons as part of the digital literacy initiative. The library will collaborate with Mott Community College and use students to help implement the use of the 3D printer with the public. The combining of the contracts is expected to save some money, even with the new equipment.

**Board Report**

Mr. Richardson reported on the following items:

- The Board held its Budget/Truth in Taxation hearing on November 5, 2015. The budget amendment that included the increase in millage as voted on affirmatively by the voters on November 3, 2015 was passed unanimously.
- The Board received a presentation from Director Schwartz and Jeff Bennett from THA regarding the next steps in the process for assessing the building to meet the service priority of encourage interaction in a

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community space - reorganize and renovate the building that welcomes individuals and groups. After funding is secured, the board, administration, staff and stakeholders will work with an architect to develop a conceptual building program. THA will prepare the RFP for architectural services, the RFP for construction management services and work with selected architects on the schematic design and conceptual development. The Board is hoping to be invited by the C. S. Mott Foundation to submit for funding and has approved to allow Director Schwartz to file the grant submission if it is requested.

There being no further business to discuss, Mr. Richardson adjourned the meeting at 6:50 p.m.

Respectfully submitted,  
Connie Palmer

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