

**Flint District Library  
April 7, 2016 Regular Board Meeting  
Flint Public Library, Room 205, 5:30 p.m.**

**Present:** Mr. David McGhee, Ms. Linda Pylypiw, Mr. James Richardson, Mr. Matthew Schlinker, Mrs. Reta Stanley

**Absent with notification:** Ms. Erycka Hunter

**Absent:** Mr. Brian Larkin

**Staff:** Mrs. Kay Schwartz, Ms. Leslie Acevedo, Mrs. Ilene Harris, Mrs. Connie Palmer, Mrs. Julie McCullough

**Call to Order:** Mr. McGhee called the meeting to order at 5:40 p.m.

**Approval of Agenda:** Ms. Pylypiw moved approval. Mr. Schlinker supported. Motion carried.

**Call to Public:** No members of the public had comments or questions.

**Approval of Minutes:** Ms. Pylypiw moved approval of the 3/3/16 Regular Meeting minutes. Mrs. Stanley supported. Motion carried.

Ms. Pylypiw moved approval of the 3/3/16 Closed Session minutes. Mrs. Stanley supported. Motion carried.

**Budget, Finance and Policy Committee**

**Monthly Financial and Investment Report ending February 29, 2016:** Mrs. Palmer briefly reviewed the statements. Total cash is up 64.91%. Total current assets are up 30.95%. Total assets are up 14.55%. Total current liabilities are down 32.11%. Total noncurrent liabilities are down 4.66%. Total liabilities are down 16.42%. Total liabilities and net assets are up 14.55%. We have received 77.45% of our revenue budget and the fiscal year is 66.67% complete. Mr. Richardson made a motion to approve the statements as presented. Mr. Schlinker supported. Motion carried.

**Resolution 16-299: Resolution to Contract for Custodial Services:** The Flint Public Library Board of Trustees hereby provides notice to the Service Employees International Union- Custodial ("SEIU-Custodial") that effective July 1, 2016 the Library will no longer employ any individuals providing custodial services, and

The Library shall solicit bids from qualified vendors seeking to enter into a contract with the Library to provide custodial services effective July 1, 2016, and

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Board of Trustees of the Flint District Library hereby directs the Director of Library Services to send notice as required by the collective bargaining agreement between the Flint District Library and the Service Employees International Union – Custodial of non-renewal of the collective bargaining agreement that expires June 30, 2016 such that the agreement shall terminate effective June 30, 2016.
2. The Board of Trustees of the Flint District Library hereby directs the Director of Library Services to solicit bids for qualified companies to custodial services and make a recommendation for the award of contract for custodial services for the fiscal year beginning July 1, 2016. The Board of Trustees understands that the recommendation will be for the entity that will provide the best level of service to the Library. The Library is not obligated by any statute or regulation to award the contract based solely on the basis of cost and reserves the right to evaluate all proposals objectively and subjectively and to accept or reject any or all proposals or portion thereof.

A lengthy discussion ensued. Mr. Schlinker made a motion to approve. Ms. Pylypiw supported. A roll call vote was taken: Pylypiw-aye, Richardson-aye, Schlinker-aye, Stanley-aye, McGhee-aye. Motion carried.

**Fundraising and PR Committee:**

- The campaign total to date is approximately \$135k, and the new donation box for the lobby should be in place by the end of April.
- The planning continues for the Saturday, May 7 fundraiser at Barnes & Noble and all are invited to volunteer or attend to support the project.
- New *Discovery Tables* made by 3branch are on our ongoing wish list and we'd like to add them to our Children's department. The tables feature a selection of activity themed lighted tops that help kids develop their sensory and motor skills. They are also just plain fun! The purchase of these will be the subject of our public fundraising campaign in May, and we hope to get public funds matched by the Friends of the Library. Mrs. Schwartz will be making a request to the Friends at their meeting next week.

**Subcommittee on Fundraising Consulting Engagement:** The Fundraising Subcommittee has made very good progress toward engaging a fundraising consultant as we move forward with our strategic planning. Discussion ensued. Ms. Pylypiw made a motion to authorize the Director of Library Services to execute a contract with Kennari Consulting to perform a Fundraising Operational Assessment and provide Giftworks software training/support. The total cost of this engagement will be \$5700 to be paid from the Development activity area of the general fund budget. Mr. Schlinker supported. Motion carried.

**Old Business:** None noted.

**New Business-Board Nominations Process 2016:** Ms. Pylypiw will speak to Mrs. Stanley and Mr. Larkin to determine if they wish to serve another term, and Mr. Schlinker will check with the City to see if his appointment has been officially finalized yet.

**President's Remarks:** Mr. McGhee shared that Foundations outside of Flint are discussing making investments in the City of Flint over the next few years, to meet the great need here.

**Director's Remarks:**

- Great news! FPL Library vendor Gale Cengage Learning staff will be raising funds to assist the City through the ongoing water crisis and will kick off their campaign next Monday in Farmington, MI. They will also be donating an early literacy database to FPL cardholders called Miss Humblebee's Academy, which is a fun, interactive, and award-winning online kindergarten-readiness learning solution for children ages 3 to 6. We are so appreciative for the kind and generous support of our vendors.
- We recently held several 3D Printer demonstrations in our Nonfiction department and will continue to host more. We hope to kick start this technology for our patrons and continue to actively engage them in the newest tech offerings in our public areas.
- There were many eager kids and their parents at last Saturday's Little Bits program, which was arranged with the help of library supporter/State Senator Jim Ananich and his staff.
- Staff Development Day is in the planning process and will be held on Wednesday, May 4.
- StoryCorps has started up again, and we've gotten great local coverage from WJRT-12 and MI Radio. FPL will be providing facilitators for these very important *Flint Voices Matter* interview sessions.

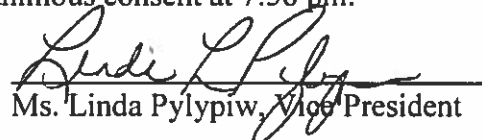
**Recent & Upcoming Activities:** Ms. Acevedo distributed the April Bookpages to the group and mentioned several programs including the upcoming *Every Child Ready to Read* workshop and the ongoing STEM Saturday events.

**Closed Session:** At 7:11 pm, Ms. Pylypiw made a request for the Board to go into closed session for the purpose of discussing union negotiations. Mr. Schlinker supported. A roll call vote was taken: Pylypiw-aye, Richardson-aye, Schlinker-aye, Stanley-aye, McGhee-aye. Motion carried.

The closed session began at 7:15 pm.

At 7:55 pm, Mr. Richardson moved that the Board end the closed session. Mrs. Stanley supported. A roll call vote was taken: Pylypiw-aye, Richardson-aye, Schlinker-aye, Stanley-aye, McGhee-aye. Motion carried. The closed session was adjourned at 7:55 pm. The regular meeting resumed at 7:56 pm.

**Adjournment:** The meeting was adjourned by unanimous consent at 7:56 pm.

  
Ms. Linda Pylypiw, Vice President