

**Flint District Library
May 5, 2016 Regular Board Meeting
Flint Public Library, Room 205, 5:30 p.m.**

Present: Mr. Brian Larkin, Ms. Linda Pylypiw, Mr. James Richardson, Mrs. Reta Stanley, Mr. Matthew Schlinker (arrived 5:45 pm), Ms. Erycka Hunter (arrived 5:50 pm)

Absent with notification: Mr. David McGhee

Staff: Mrs. Kay Schwartz, Ms. Leslie Acevedo, Mrs. Ilene Harris, Mrs. Connie Palmer, Mr. Rick Dunning, Mrs. Julie McCullough

Call to Order: Ms. Pylypiw called the meeting to order at 5:41 p.m.

Approval of Agenda: Mr. Richardson moved approval. Mr. Larkin supported. Motion carried.

Call to Public: No members of the public had comments or questions.

Approval of Minutes: Mr. Richardson moved approval of the 4/7/16 Regular Meeting minutes. Mrs. Stanley supported. Motion carried.

Mr. Richardson moved approval of the 4/7/16 Closed Session minutes. Mr. Larkin supported. Motion carried.

Budget, Finance and Policy Committee

Monthly Financial and Investment Report ending March 31, 2016: Mrs. Palmer briefly reviewed the statements. Total cash is up 49.70%. Total current assets are up 20.81%. Total assets are up 9.79%. Total current liabilities are down 28.33%. Total noncurrent liabilities are down 4.66%. Total liabilities are down 14.81%. Total liabilities and net assets are up 9.79%. We have received 77.86% of our revenue budget and the fiscal year is 75.14% complete. Mr. Richardson made a motion to approve the statements as presented. Mr. Schlinker supported. Motion carried.

Resolution 16-300-Approving Adoption of the “80/20” Option under P.A. 152: Public Act 152, commonly known as the Publicly Funded Health Insurance Contribution Act (“the Act”), sets limits on the amount public employers may pay or contribute towards the cost of a medical benefit plan for its employees and requires all public employers to affirmatively select either the “hard cap” limits or the “80/20” cost sharing option set forth in the Act.

The Board of Trustees of the Flint Public Library (the “Board”) has continuously selected and applied the “80/20” option in a manner consistent with its obligation under law.

Information was provided demonstrating that the “80/20” option under the Act will have a positive financial impact on most employees working for the Library currently receiving health care and help the Library achieve financial stability.

NOW, THEREFORE, BE IT RESOLVED THAT:

The Board hereby resolves that it will adopt the “80/20” cost sharing provision set forth in PA 152.

Mr. Richardson made a motion to approve. Mr. Larkin supported. A roll call vote was taken: Hunter-aye, Larkin-aye, Pylypiw-aye, Richardson-aye, Schlinker-aye, Stanley-aye. Motion carried.

FY 2017 Budget Overview: Overall, the budget that will be presented for FY17 will be very similar to the budget for FY16. We currently have a funding gap of \$11,000. Taxable value of property in the City of Flint has decreased 5.38%, and we are not projecting an increase in State Aid at this time. On the expense side, we are projecting to maintain the current level of materials purchases, and we expect to fund programming at the same level as FY16, supplementing with grants when it is feasible to do so. Further details about 2016 assessments will be provided by Bill Fowler at the May 25 Finance Committee meeting.

Fundraising and PR Committee:

- The campaign total to date is approximately \$139k, and the new donation box for the lobby is now in place.
- The Barnes & Noble fundraiser will be held this Saturday, May 7 and all are invited to volunteer or attend to support the project.
- The Friends of the Flint Public Library recently approved a \$4,250 funding request to match public contributions for new *Discovery Tables* for our Children’s department, the tables being the subject of our public fundraising campaign for May.

Update on Board Nominations Process 2016: On behalf of the Nominating Committee, Ms. Pylypiw stated that the committee recommends that Mrs. Stanley, Mr. Larkin, and Mr. Richardson all be appointed to serve a three year term ending September 30, 2019. Mr. Schlinker made a motion to send all three names forward to the appropriate appointing parties. Mr. Larkin supported. Motion carried.

Authorization to Contract for Custodial Services: The Request for Proposal for Custodial Services was distributed as directed in Resolution 16-299. The *Flint Cultural Center Corporation (FCCC)* bid for custodial services is recommended for execution of a two year contract for custodial services by the Director of Library Services.

The contract with FCCC would be for a two year period as follows:

July 1, 2016 through June 30, 2017	\$46,800
July 1, 2017 through June 30, 2018	\$44,900

The proposal is for 60 hours of custodial services and light maintenance work. This will provide coverage for all hours the library is open and additional time when the Library is closed to the public. Upon discussion with FCCC, additional hours for special events (Blues Festival, Concerts, etc.) can be purchased at the rate of \$15.00 per hour. Year one of the contract includes additional costs to replace equipment and/or purchase additional equipment as necessary.

Mr. Schlinker made a motion to approve the contract as presented. Mr. Larkin supported. Motion carried.

Nonprofit Board Members Profiles: Trustees are asked to complete the profile form and return it to Mrs. McCullough.

Director's Remarks:

- Polaris is now in the cloud! This was a very big step for us, and FPL's IT team members were able to achieve a smooth transition with no downtime during open hours.
- The Wednesday, May 4 Staff Development Day went very well. Selected staff members gave hands-on presentations focusing on Little Bits, Every Child Ready to Read, Launchpads and Coding. Kevin Schronce spoke about the City's Master Plan Land Use for North Flint and Elizabeth Jordan from the Ruth Mott Foundation shared information about their ongoing North Flint project. Afterwards, everyone boarded a mini bus for lunch at the Masonic Temple followed by a tour of north Flint with stops at Catholic Charities, Berston Field House, and the Local Grocer.

Recent & Upcoming Activities: Ms. Acevedo distributed the May Bookpages to the group and mentioned several programs including the upcoming Summer Reading Challenge and the ongoing concert series.

Adjournment: The meeting was adjourned by unanimous consent at 7:16 pm.



Mr. Brian Larkin, Secretary