

**Flint Public Library
Finance and Budget Committee
April 27, 2016
Room 205, 5:30 PM**

Members present: Jim Richardson, Kathy Jackson
Staff present: Kathryn Schwartz, Connie Palmer, Ilene Harris

Mr. Richardson called the Finance Committee meeting to order at 5:35 p.m.

The agenda was approved as presented.

A call was made to the public, no public in attendance wished to speak.

The committee reviewed the minutes from the March 23, 2016 meeting. A motion was made by Mr. Richardson and seconded by Ms. Jackson to accept and file the March 23, 2016 minutes. Mr. Richardson called the question, all present voting aye. Motion carried.

New Business

Monthly Financial Statements and Investment schedule for the period ending March 31, 2016.
Mr. Richardson asked Mrs. Palmer to review the financial statements for the period ending March 31, 2016. Mrs. Palmer reviewed the financial statements and the investment schedule with the committee. The committee reviewed the cash and cash investments, the property tax revenues and the flow of collections, the development activity to date and the status of the budget to actual for each activity center and grants.

Discussion ensued as the committee reviewed the statements. Ms. Jackson moved and Mr. Richardson seconded forwarding with the committee's recommendation for approval, the financial statements and the investment report for the period ending March 31, 2016 to the Board of Trustees. Mr. Richardson called the question, all present voting aye.

Over Budget FY 17

Mr. Richardson asked Director Schwartz to review the basic assumptions that will be used in the budget for FY 17. Director Schwartz stated FY 17 will be very similar to FY 16; currently we have a funding gap of about \$11,000. The following items were discussed:

- Revenue items:
 - Property tax revenue will be less than FY 16 due to a decline in taxable value of 5.38%.
 - Penal fines are projected at \$100,000 based on an average over the past five years.
 - Development giving is projected at the same level as FY 16.
- Expenditure items:
 - No change in staffing with the exception of the non renewal of the collective bargaining agreement with SEIU-Custodians.
 - Our health insurance plan had a 1.8% increase for FY 17.
 - The retirement rate for MPSERS will be 24.94% of reportable payroll. The retirement rate for MERS will be 3.38% for reportable payroll.
 - Materials purchases will be about the same as FY 16. We will continue to utilize the Ben Bryer grant for medical and legal materials.
 - Programming will be funded at the same level as FY16, supplementing with grants when it is feasible to do so.
- Grants:
 - We will have carryover from the Ruth Mott Foundation operating grant to continue to work towards the transformation of the library. This revenue will be assigned to FY 17 in the last budget amendment for FY 16. Other grants will be budgeted for funds carried over fiscal years or as received.

LEARN FOR LIFE

Our vision is to become Flint's "go to" place for learning across the lifespan.

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William Fowler, the City of Flint Assessor will be at the May 25, 2016 Finance Committee meeting to review the current property values, assumptions and trends for the tax year 16 (FPL FY 17).

Discussion ensued. No action was required for this item and the budget for FY 17 will be presented at the May 25, 2016 Finance Committee meeting.

Resolution Approving Adoption of the "80/20" Option under P.A 152

Mr. Richardson asked Director Schwartz to review the resolution. Director Schwartz explained the Library had been advised by counsel to have the Board reaffirm their commitment to the 80/20 split for employee health insurance each year. P.A. 152 requires that all public employers in the State of Michigan either adopt a hard cap for the amount they will pay towards employee health insurance or the 80/20 split, with the employer paying 80% of the cost and employees paying the 20% balance. Our staff agreed to an 80/20 split two years before this public act was enacted and have been a partner in trying to maintain the health insurance plan at a reasonable cost. Director Schwartz is requesting the committee recommend this resolution to the Board of Trustees.

Discussion ensued. Mr. Richardson moved and Ms. Jackson seconded forwarding with the committee's recommendation for approval, the Resolution Approving the Adoption of the "80/20" Option under P. A. 152. Mr. Richardson called the question, all present voting aye.

Old Business

None

Director's Report

Director Schwartz reported on the following items:

- The Library received a gift from Gale-Cengage as part of the campaign to raise money for Flint relief from the water crisis. Gale will provide an online resource, Miss Humblebee's Academy, which will be available at no cost to the Library for Flint patrons. Gale is also conducting a companywide campaign to raise money for the United Way's Flint Water Fund. Gale is planning to match their employee's contributions and is hoping to raise \$50,000 in total.
- A Children/Teen supplement will be produced and distributed within the community highlighting all the activities for the Summer Reading Challenge from June through August.
- A special supplement has been prepared for the Head Start programs in Flint; for distribution to all Head Start parents by the Genesee Intermediate School District.

Board Report

Mr. Richardson reported the board had heard the information from Director Schwartz's report at its last meeting. The Board adopted Resolution 16-299-Resolution to Contract for Custodial Services. The Board had a closed session to discuss union negotiations.

There being no further business to discuss, Mr. Richardson adjourned the meeting at 7:10 p.m.

Respectfully submitted,
Connie Palmer