

**Flint Public Library  
Finance and Budget Committee  
June 29, 2016  
Room 205, 5:30 PM**

Members present: Jim Richardson, Matthew Schlinker, Kathy Jackson  
Staff present: Kathryn Schwartz, Connie Palmer, Ilene Harris

Mr. Richardson called the Finance Committee meeting to order at 5:30 p.m.

A call was made to the public, no public in attendance wished to speak.

The committee reviewed the minutes from the May 25, 2016 meeting. A motion was made by Mr. Schlinker and seconded by Ms. Jackson to accept and file the May 25, 2016 minutes. Mr. Richardson called the question, all present voting aye. Motion carried.

**New Business**

*Monthly Financial Statements and Investment schedule for the period ending May 31, 2016.*

Director Schwartz requested that the review of the financial statements occur in conjunction with the review of the final budget amendment for FY 16. Mr. Richardson asked those in attendance if that was acceptable, all present agreed.

*Review meeting calendar for FY 17*

The committee reviewed the proposed calendar as presented and approved.

**Old Business**

*Final General Fund Budget Amendment for FY 16*

Mr. Richardson asked Director Schwartz to go through the amendment as presented. Director Schwartz and Mrs. Palmer reviewed the final amendment with the committee. Director Schwartz and Mrs. Palmer throughout the presentation compared the results through May 31, 2016 to the projected final amended budget for FY 16.

Resolution 16-303, Approval to Amend General Operating Budget for the fiscal year ending June 30, 2016, was presented to the committee. A motion was made by Mr. Schlinker and seconded by Ms. Jackson to recommend Resolution 16-303 to the Board of Trustees for approval. Discussion ensued. Mr. Richardson called the question, all present voting aye. Motion carried.

**Director's Report**

Director Schwartz reported on the following items:

- A grant proposal will be submitted to the Ruth Mott Foundation in August for the January, 2017 review cycle.
  
- The Summer Reading program has begun. The challenge has been to take the program to the community. The Library has engaged a summer reading coordinator working  $\frac{3}{4}$  time that will be going to 9 different sites

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weekly and making a significant number of contacts. Summer Youth Initiative workers are part of the team going to the sites. Discussion ensued regarding the summer reading program.

- The Library is continuing work on the Digital Literacy Initiative. The team working on the initiative is considering the capacity of current library staff to offer some programs on a consistent basis and how to supplement current capacity.

**Board Report**

Mr. Richardson reported on the following:

- The board adopted Resolution 16-301 – Approval to Amend General Operating Budget for the fiscal year ending June 30, 2016.
- The board adopted Resolution 16-302 – Approval to Amend General Operating Budget for the fiscal year ending June 30, 2017. This resolution included assessing a millage of 4.0 mills for the operation of the Flint Public Library. The levy will be on the July 1, 2016 property tax bills sent by the City of Flint Treasurer.
- The board reviewed the City of Flint Assessor's information as presented to the Finance Committee on May 25, 2016 finance committee.

There being no further business to discuss, Mr. Richardson adjourned the meeting at 7:25 p.m.

Respectfully submitted,  
Connie Palmer