

**Flint District Library  
November 3, 2016 Regular Board Meeting  
Flint Public Library, Room 205, 5:30 p.m.**

**Present:** Ms. Linda Pylypiw, Mr. James Richardson, Ms. Erycka Hunter, Mrs. Reta Stanley, Mr. Matthew Schlinker

**Absent with notification:** Mr. David McGhee, Mr. Brian Larkin

**Staff:** Mrs. Kay Schwartz, Ms. Leslie Acevedo, Mrs. Connie Palmer, Mr. Rick Dunning, Mrs. Julie McCullough, Mrs. Wanda Harden, Mrs. Cassie Mead

**Call to Order:** Ms. Pylypiw called the meeting to order at 5:36 p.m.

**Approval of Agenda:** Mr. Richardson moved approval. Mr. Schlinker supported. Motion carried.

**Call to Public:** No members of the public had comments or questions.

**Plante Moran-Presentation of Annual Financial Report:** Pam Hill and Chrystal Simpson from Plante Moran briefly reviewed the report and noted that revenues have been steadily declining for years and management has had to make some very tough decisions. In spite of this, it was a good year for us due to the passage of a millage increase, continued very generous support of our funders and the ongoing cutting of expenses. There were no deficiencies in the Library's annual reporting, and our books and records are in great shape with no adjustments needed. Mr. Richardson and Mrs. Schwartz expressed their sincere thanks to Mrs. Palmer and Ms. Jenkins for their hard work on the outstanding audit. Mr. Schlinker made a motion to accept the audit. Ms. Hunter supported. Motion carried.

**Approval of Minutes:** Mr. Richardson made a motion to approve the 10/6/16 Regular Meeting Minutes. Mr. Schlinker supported. Motion carried.

**Budget, Finance and Policy Committee**

**Preaudit Financial Statements ending September 30, 2016:** Mrs. Palmer briefly reviewed the statements. Total cash is up 32.40%. Total current assets are up 23.73%. Total assets are up 12.67%. Total current liabilities are down 53.83%. Total noncurrent liabilities are down 6.11%. Total liabilities are down 30.02%. Total liabilities and net assets are up 12.67%. We have received 51.19% of our revenue budget and the fiscal year is 25.00% complete. Mr. Richardson made a motion to approve the statements. Ms. Hunter supported. Motion carried.

**Fundraising and PR Committee:** Ms. Pylypiw noted that funds raised to date are approximately \$31k. Mrs. Schwartz introduced new Development Coordinator Cassie Mead to the Board at the beginning of tonight's meeting, and noted that she has a strong background in development and will bring a great deal of experience to her role. Mrs. Schwartz expressed that she is very encouraged that we'll be able to move ahead quickly with our development activities, and the yearend appeal will be mailed by November 14.

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**Building Renovation Committee:** The committee recently met and the plan is to build in 24 months of capital campaign fundraising. RFP's have gone out and are due back in mid-December. Mrs. Schwartz and Mrs. Palmer are working with the Kennari group now to develop a list of potential prospects, with other related activities to follow in January 2017. A detailed timeline will be provided at the next meeting.

**Election of Board Officers:** Mr. Richardson stated that due to work obligations, Mr. McGhee needs to step down as President, though he would like to remain on the Board. After getting feedback from Mr. McGhee and the other trustees, Mr. Richardson proposed the following slate of officers:

President: Ms. Pylypiw  
Vice President: Mr. Larkin  
Secretary: Mrs. Stanley  
Treasurer: Mr. Richardson

Mr. Schlinker made a motion to approve the slate as presented. Ms. Hunter supported. Motion carried. The officers will each serve a one year term.

**Appointment of Committee Members:** This will be tabled until the December meeting.

**New Business:** None.

**President's Remarks:** Ms. Pylypiw greeted the group and thanked the Board for their support.

**Director's Remarks:** The Dolly Parton Imagination Library media event was held here at FPL at 9:00 am this morning, and it has been a very exciting day for us. We are so thrilled to assist in providing this wonderful and important resource to our community.

**Recent & Upcoming Activities:** Ms. Acevedo distributed the November Bookpages and the November/December newsletter to the group and mentioned several programs including the *Every Child Ready to Read* Saturday sessions and the upcoming puppet events.

**Motion for Closed Session:** At 6:52 pm, Mrs. Schwartz made a request for the Board to go into closed session for the purpose of discussing union negotiations.


Mr. Schlinker made a motion to go into closed session for the purpose of discussing union negotiations. Ms. Pylypiw supported. A roll call vote was taken: Schlinker-aye, Richardson-aye, Stanley-aye, Hunter-aye, Pylypiw-aye. Motion carried.

The regular meeting resumed at 7:17 pm.

Ms. Hunter made a motion to accept the Director's recommendation regarding union negotiations. Mr. Schlinker supported. Motion carried.

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**Adjournment:** Mr. Schlinker made a motion to adjourn. Ms. Hunter supported. The meeting was adjourned by unanimous consent at 7:20 pm.



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Ms. Linda Pylypiw, President