

**Flint Public Library  
Finance and Budget Committee  
November 16, 2016  
Room 205, 5:30 PM**

Members present: Jim Richardson, Kathy Jackson, Mort Krasner  
Staff present: Connie Palmer

Mr. Richardson called the Finance Committee meeting to order at 5:30 p.m.

Mr. Richardson asked the committee's indulgence and introduced Mrs. Casandra (Cassie) Mead, FPL's new Development Coordinator. Cassie briefly introduced herself.

A call was made to the public, no public in attendance wished to speak.

The committee reviewed the minutes from the October 26, 2016 meeting. A motion was made by Mr. Krasner and seconded by Mrs. Jackson to accept and file the October 26, 2016 minutes. Mr. Richardson called the question, all present voting aye. Motion carried.

**Old Business**

None

**New Business**

*Financial Statements and Investment Report for the period ending October 31, 2016*

Mr. Richardson asked Mrs. Palmer to review the financial statements and investment report for the period ending October 31, 2016. Mrs. Palmer reviewed the financial statements and the investment schedule with the committee. The committee reviewed the cash and cash investments, the property tax revenues and the flow of collections, the development activity to date and the status of the budget to actual for each activity center and grants. Discussion ensued as the committee reviewed the statements in detail. Mr. Krasner moved and Ms. Jackson seconded forwarding with the committee's recommendation for approval, the financial statements and the investment report for the period ending October 31, 2016 to the Board of Trustees. Mr. Richardson called the question, all present voting aye.

**Director's Report**

Mrs. Palmer reported on the following items as requested on behalf of Director Schwartz:

- FPL was invited to propose a general operating grant to the Ruth Mott Foundation. This will be discussed at the next board meeting.

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- The Dolly Parton Imagination Library program had 250 children signed up as of the date of the committee meeting. Library management has set a goal of 500 children signed up by the end of November.
- The year-end appeal letters were mailed today.
- The architect request for proposals has been posted and sent by the Library's advocate, Jeff Bennett of THA Architects & Engineers. The funding for the work completed by THA in this process has been funded by a grant from the C.S. Mott Foundation. A copy of the proposed project schedule from THA was passed out and reviewed with the committee.

**Board Report**

Mr. Richardson reported on the following:

- The Board elected the following officers at their last meeting:
  - Ms. Linda Pylypiw, President
  - Mr. Brian Larkin, Vice President
  - Mrs. Reta Stanley, Secretary
  - Mr. James Richardson, Treasurer
- The Board heard a presentation on the annual financial report and audit from Plante & Moran, PLLC. The board accepted the audit as presented.

There being no further business to discuss, Mr. Richardson adjourned the meeting at 6:45 p.m.

Respectfully submitted,  
Connie Palmer