

**Flint Public Library
Finance and Budget Committee
December 21, 2016
Room 205, 5:30 PM**

Members present: Jim Richardson, Mathew Schlinker, Mort Krasner
Staff present: Director Kay Schwartz, Director of Finance Connie Palmer

Mr. Richardson called the Finance Committee meeting to order at 5:30 p.m.

The agenda was approved as presented.

A call was made to the public, no public in attendance wished to speak.

The committee reviewed the minutes from the November 16, 2016 meeting. A motion was made by Mr. Krasner and seconded by Mr. Schlinker to accept and file the November 16, 2016 minutes. Mr. Richardson called the question, all present voting aye. Motion carried.

Old Business

None

New Business

Financial Statements and Investment Report for the period ending November 30, 2016

Mr. Richardson asked Mrs. Palmer to review the financial statements and investment report for the period ending November 30, 2016. Mrs. Palmer reviewed the financial statements and the investment schedule with the committee. The committee reviewed the cash and cash investments, the property tax revenues and the flow of collections, the development activity to date and the status of the budget to actual for each activity center and grants. Discussion ensued as the committee reviewed the statements in detail. Mr. Schlinker moved and Mr. Krasner seconded forwarding with the committee's recommendation for approval, the financial statements and the investment report for the period ending November 30, 2016 to the Board of Trustees. Mr. Richardson called the question, all present voting aye.

Budget Amendment #1 for FYE June 30, 2017.

Mr. Richardson called upon Director Schwartz to review budget amendment #1 with the committee. Director Schwartz passed out the budget amendment and reviewed with the committee the narrative for the budget amendment. (The resolution packet is attached.) Discussion ensued. Mr. Schlinker made a motion to forward with the committee's recommendation for approval, Resolution 17-308 Flint Public Library 2017 General Fund Appropriations Act as amended. Mr. Richardson called the question, all present voting aye.

Director's Report

Director Schwartz reported on the following items:

- FPL was invited to propose a general operating grant to the Ruth Mott Foundation. The library submitted a proposal for FY 18 in the amount of \$200,000.

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- The library welcomed their first Digital Learning Specialists Librarians Erin Durrett and Keith Latinen. They will be working with the Manager of Digital Initiatives, Rick Dunning and the other members of the digital learning team.
- A mobile laptop lab has been put together using Ruth Mott Foundation grant funds for the purchase; this will be used for digital outreach. An additional ten iPads were purchased for use in children's and technology outreach. Director Schwartz reviewed with the committee some of the new items purchased to expose children to integrating technology as part of the creation process as opposed to just entertainment.
- FPL has established a global chapter for Littlebits. Children's Learning Specialist Ashley Nizinski has led this effort. This aids the Children's Learning Place in impacting children who are in the greatest need for STEM programming. Director Schwartz encouraged the committee to review the Library's Facebook page for more information. This program demonstrates why the Library continues to develop outreach programs that aim to fulfill community needs, within the library mission and seek funding for those programs.
- Director Schwartz and Development Coordinator Cassie Mead are working on many philanthropic projects as part of increasing our development program. More will be reported on the projects when they are completed.
- The architectural review committee will be meeting on January 5, 2017 to review the architectural bids and make a recommendation to the Board of Trustees of four to five architects to interview.

Board Report

Mr. Richardson did not have a board report at this time.

There being no further business to discuss, Mr. Richardson adjourned the meeting at 6:55 p.m.

Respectfully submitted,
Connie Palmer

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