

**Flint District Library
February 2, 2017 Regular Board Meeting
Flint Public Library, Room 205, 5:30 p.m.**

Present: Ms. Linda Pylypiw, Ms. Erycka Hunter, Mr. Matt Schlinker, Mr. Jim Richardson, Mr. David McGhee (arrived 5:42 pm)

Absent with notification: Mrs. Reta Stanley, Mr. Brian Larkin

Staff: Mrs. Kay Schwartz, Mrs. Connie Palmer, Mr. Rick Dunning, Ms. Leslie Acevedo, Mrs. Wanda Harden, Mrs. Julie McCullough

Call to Order: Ms. Pylypiw called the meeting to order at 5:32 p.m.

Approval of Agenda: Mr. Richardson moved approval. Ms. Hunter supported. Motion carried.

Call to Public: No members of the public had comments or questions.

Approval of 1/5/17 Regular Meeting Minutes: Mr. Richardson moved approval. Mr. McGhee supported. Motion carried.

Budget, Finance and Policy Committee

Financial Statements ending December 31, 2016: Mrs. Palmer briefly reviewed the statements. Total cash is up 39.07%. Total current assets are up 30.96%. Total assets are up 16.52%. Total current liabilities are down 53.33%. Total noncurrent liabilities are down 6.11%. Total liabilities are down 29.76%. Total liabilities and net assets are up 16.52%. We have received 76.10% of our revenue budget and the fiscal year is 50.00% complete. Mr. Richardson moved approval of the statements as presented. Ms. Hunter supported. Motion carried.

Fundraising & PR Committee: Mrs. Schwartz briefly reviewed Mrs. Mead's detailed report.

Year End Appeal

The Year End Appeal finished strong at \$11,200. This amount was raised through 73 individual gifts. Average gift size was \$153. The total response rate was 12%.

Fiscal Year Annual Appeal

Our fiscal year Annual Appeal continues to progress as expected. As of this writing we are at approximately \$57,000 (\$52,000 in received donations and \$5,000 in outstanding pledged donations).

Pre-Capital Campaign

Considerable progress has been made as we continue to prepare for an anticipated capital campaign. Currently, recruitment is underway for the Donor Development Committee with a first meeting tentatively scheduled for late February. This important group will help drive our donor cultivation efforts.

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Building Renovation Committee: All four architect firms had a tour of the building and a one hour meeting with FPL's management team and Matt Schlinker on Tuesday, January 24. The firms are all very pleased to be finalists in our search and are looking forward to presenting on February 7 and 8.

Mrs. Schwartz noted that the entire board is invited to participate in architect interviews, and these will be posted as public meetings. The Committee, plus any Board members able to attend all the interviews, will recommend to the Board the hiring of an architect firm, contingent upon receiving grant funds to pay for their design services. This recommendation will come before the Board's March 2 meeting for action. This committee will also be reviewing Construction Manager bids and recommending a firm to the Board of Trustees, likely at the March 2017 meeting.

Old Business: None noted.

New Business: None noted.

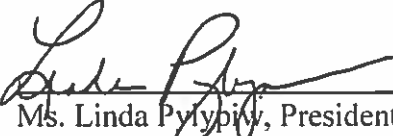
President's Remarks: Ms. Pylypiw thanked the Board for continuing to actively step up and do the hard work required of a trustee, along with attending more meetings than usual. Mrs. Schwartz agreed and also thanked the group for their ongoing support.

Director's Remarks

- Congratulations to Mrs. Wanda Harden, who was recently appointed to her new position as Manager of Community Engagement and Communications. One of her important tasks will be to recruit a group of volunteers who can represent FPL at family and literacy related events. A training session will be held in late February, and we look forward to engaging our volunteer group so that we can be present at more community events outside our building.
- We have budgeted for some repairs to the wall behind the lobby Checkout Desk and those will proceed within a few weeks. The wallpaper will be removed and replaced with paint and decals that should brighten up the lobby. You will see some new technology (digital signage) and new "merchandising" shelving (where books are cover-out) in the lobby area by spring. Our goal with merchandising efforts is to encourage circulation of adult books and materials, which has been declining over the past several years.

Upcoming Activities: Ms. Acevedo distributed the February issue of BookPages and spoke of several upcoming events including the VITA dates and the Super Science Saturday program.

Adjournment: Mr. McGhee moved approval for adjournment. Ms. Hunter supported. The meeting was adjourned at 6:17 pm.


Ms. Linda Pylypiw, President