

**Flint District Library  
August 3, 2017 Regular Board Meeting  
Flint Public Library, Room 205, 5:30 p.m.**

**Present:** Ms. Linda Pylypiw, Mr. Matt Schlinker, Mr. Jim Richardson, Mr. Brian Larkin, Mr. David McGhee

**Absent with notification:** Mrs. Reta Stanley

**Staff:** Mrs. Kay Schwartz, Mrs. Connie Palmer, Ms. Leslie Acevedo, Mr. Rick Dunning, Mrs. Julie McCullough

**Call to Order:** Ms. Pylypiw called the meeting to order at 5:34 p.m.

**Approval of Agenda:** Mr. McGhee moved approval. Mr. Larkin supported. Motion carried.

**Call to Public:** No members of the public had comments or questions.

**Approval of 6/29/17 Final Budget Hearing Minutes:** Mr. Larkin moved approval. Mr. Richardson supported. Motion carried.

**Approval of 6/29/17 Closed Session Minutes:** Mr. McGhee moved approval. Mr. Schlinker supported. Motion carried.

**Approval of 7/13/17 Annual Organizational Meeting Minutes:** Mr. Richardson moved approval. Mr. Larkin supported. Motion carried.

**Approval of 7/13/17 Regular Meeting Minutes:** Mr. Schlinker moved approval. Mr. Larkin supported. Motion carried.

**Budget, Finance and Policy Committee**

**Update on Audit Process:** Work has begun on the annual audit for FPL for the fiscal year ending 6/30/17. Board members will receive a letter from the auditors outlining the engagement, and the audit team will be onsite to conduct fieldwork from August 28-31. The yearend audited financial statements and auditors report will be presented to the Finance Committee on 10/25/17 and to the Board of Trustees on 11/2/17. Pre-audit statements will be presented to Finance at their next meeting on August 23 and to the Board on September 7.

**Consideration of Non-Union Bonus:** Mrs. Schwartz brought forward a proposal for board consideration: that is, to pay a bonus to non-union professional employees and the Library Director that is based on the same percentage received by AFSCME librarians at the Step 7 (top) pay scale. Non-union professional staff members have taken the same pay cuts as AFSCME members, and Mrs. Schwartz recommended that we recognize their service for the upcoming year with a bonus. Discussion ensued.

Mr. Richardson made a motion for all nonunion professional staff members to receive a bonus of 1.88% of their current salary. Mr. Larkin supported. Motion carried.

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Mr. Richardson made a motion for the Library Director to receive a bonus of 1.88% of her current salary. Mr. Schlinker supported. Motion carried.

Mr. Richardson expressed that the Director has done an outstanding job this past year and all of the trustees agreed that they wished that that they could do more for the entire staff in these trying economic times.

### **Updates from Board Committees**

**Building Renovation Committee:** Representatives from OPN will be visiting again next week. Our building project is progressing and it's starting to get exciting. Mrs. Schwartz will firm up the fall 2017 meeting dates with the OPN group very soon, and we are making good progress on the project.

**Fundraising & PR Committee:** We have posted the Development Director position locally and regionally. Telephone interviews begin the first week in August and in-person interviews the following week. The position will be open until filled, and we hope to have someone in place by early September.

Mrs. Schwartz and Mrs. Palmer continue to work with Kennari to move the annual campaign and donor development work forward.

**HR & Operations Committee:** All of the completed Director Evaluation packets have been submitted, and the committee will soon meet with Mrs. Schwartz.

**Donor Development Committee:** The Donor Development Committee's next meeting will be held in August.

**Old Business:** None.

**New Business-Nominating Committee Recommendation:** Mr. Larkin made a motion to recommend Moses Bingham to the Board of Education of Flint Community Schools for appointment to the Flint Public Library Board of Trustees to fill a partial term from the date of appointment through September 30, 2018. Mr. Schlinker supported. Motion carried. Mrs. Schwartz will contact Mr. Bingham within the next couple of days and a letter of recommendation will be sent to FBE.

**President's Remarks:** None.

**Director's Presentation and Remarks:** Mrs. Schwartz gave her ALA presentation "The New Normal: Libraries Navigating in Uncertain Times" to the group and noted that in spite of very challenging economic circumstances, we continue to do the best we can with what we have.

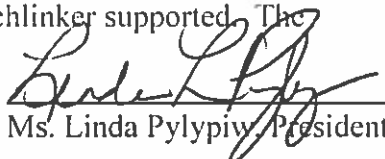
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The Campaign for Grade-Level Reading recently recognized Flint and Genesee Literacy Network as a 2016 Pacesetter for demonstrating outstanding work in the campaign's framework for success, scale and sustainability and for Flint's effort to eliminate barriers faced by children from low-income families and bridging the gap to becoming proficient readers.

The Flint & Genesee Chamber of Commerce and its partners will host a Flint Homecoming on August 16-17, recruiting Flint expatriates from across the country to the invitation-only, one-and-a-half-day event. The event will provide opportunities to reconnect, rediscover, and invest in the future of the Flint area. FPL submitted a prospectus with a proposal for a Children's Mobile Library.

**Upcoming Activities:** Ms. Acevedo distributed the August BookPages and spoke of several programs including the ongoing Summer Reading Challenge activities and the upcoming Blues Concert on August 26.

**Adjournment:** Mr. Richardson made a motion to adjourn. Mr. Schlinker supported. The meeting was adjourned by unanimous consent at 7:01 pm.

  
Ms. Linda Pylypiw, President