

**Flint District Library  
February 1, 2018 Regular Board Meeting  
Flint Public Library, Room 205, 5:30 p.m.**

**Present:** Ms. Linda Pylypiw, Mrs. Reta Stanley, Mr. Matthew Schlinker, Mr. James Richardson, Mr. Moses Bingham, Mr. David McGhee, Mr. Brian Larkin

**Staff:** Mrs. Kay Schwartz, Ms. Leslie Acevedo, Mrs. Connie Palmer, Mrs. Ashoka Rao, Mr. Rick Dunning, Mrs. Wanda Harden, Mrs. Julie McCullough

**Call to Order:** Ms. Pylypiw called the meeting to order at 5:30 p.m.

**Approval of Agenda:** Mr. McGhee moved approval. Mrs. Stanley supported. Motion carried.

**Call to Public:** There were no questions or comments from the public.

**Approval of 1/4/18 Regular Meeting Minutes:** Mr. Richardson noted a typo in the year on page 3, third paragraph: *S Raised July 1 – December 27, ~~2018~~ 2017*. With that correction, Mr. Richardson moved approval. Mrs. Stanley supported. Motion carried.

**Approval of 1/4/18 Special Meeting Minutes:** Mr. Richardson moved approval. Mr. McGhee supported. Motion carried.

**Finance, Budget, and Policy Committee**

**December 31, 2017 Financial and Investment Report:** Mrs. Palmer reviewed the dashboard for the month. We have completed 50.41% of the fiscal year. Property tax collections through December 2017 were \$1,910,835, approximately 73.40% of expected collection. The library has used 47.06% of budget appropriations as of 12/31/17. We have total unrestricted cash of \$3,591,994, \$158,262 is needed for current liabilities, and the balance is invested at an average rate of 0.1853%. Total cash will cover operations for 9.6 months. Mr. Richardson made a motion to approve the report. Mr. Larkin supported. Motion carried.

Mrs. Palmer reviewed the *Public Act 202 of 2017 Pension Report* and the *Public Act 202 of 2017 Health Care (OPEB) Report*. A brief discussion ensued.

**Appointment of Auditors:** The Plante & Moran proposal was included in the packet and has been thoroughly reviewed by the Finance Committee. Mr. Richardson made a motion to authorize the Director to enter into a three year contract for audit services. Mr. Schlinker supported. Motion carried.

**Updates from Board Committees**

**Fundraising & PR:** We have submitted a request to Ruth Mott Foundation requesting disbursement of the \$50,000 matching grant. As reported last month the Flint Public Library has raised the funds to qualify for the challenge match grant of \$50,000, well before our fiscal year end (and the end of the grant period), June 30, 2018. Ruth Mott Foundation's challenge match grant gave us an extra boost in attracting new donors, recapturing lapsed donors and increasing the amounts given by our current donors.

Mrs. Rao noted that she will be looking for a new venue for the 2018 table hosted event, and shared that the Beyond the Books library tours have had quite a positive impact on our fundraising efforts.

**Building Renovation:** No news to report.

**Old Business:** None.

**New Business:** None.

**President's Remarks:** Ms. Pylypiw noted fundraising efforts have been outstanding so far, though much hard work remains for those involved.

**Director's Remarks**

- Management and staff are working on new initiatives all of the time, including a marketing plan for our digital collections. We continue to be extremely busy with these tasks.
- Mrs. Schwartz distributed invitations to the Greater Flint African American Sports Hall of Fame announcement reception, which will take place here at FPL on Tuesday, February 6. We are very excited to introduce their new kiosk to the public.
- Mrs. Schwartz will not be at the April Board meeting, and Mrs. Palmer or Ms. Acevedo will fill in for her that night.

**Upcoming Activities:** Ms. Acevedo distributed the February BookPages and mentioned several programs including the upcoming VITA tax dates. There was a nice turnout at the last story time for longtime Children's Librarian Brenda Harris, and the event included a fun indoor snowball fight.

**Adjournment:** Mr. McGhee made a motion to adjourn. Mr. Schlinker supported. The meeting was adjourned by unanimous consent at 6:42 pm.

  
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Mrs. Reta Stanley, Secretary