

**Flint Public Library  
Finance and Budget Committee  
August 22, 2018  
Room 205, 5:30 PM**

Members present: Jim Richardson, Matthew Schlinker, Kathy Jackson, Andrew Watchorn

Staff present: Director of Library Services Kay Schwartz,  
Director of Finance, HR & Facilities Connie Palmer

Mr. Richardson called the Finance Committee meeting to order at 5:40 p.m.

Mr. Richardson requested a motion to approve the agenda as presented. Mr. Schlinker made a motion to approve the agenda as presented, Mr. Richardson supported. All present voting aye.

A call was made to the public; no public in attendance wished to speak.

The committee reviewed the minutes from the June 27, 2018 meeting. Mr. Schlinker made a motion and Mr. Richardson seconded to accept and file the June 27, 2018 minutes. Mr. Richardson called the question, all present voting aye. Motion carried.

**Old Business**

Director Schwartz and Mrs. Palmer updated the committee on the status of the annual audit conducted by Plante Moran. Fieldwork will begin August 27, 2018 and continue to the end of the week. The year-end financial report and auditor's report will be presented to the committee on October 24, 2018 and to the Board of Trustees on November 1, 2018. .

**New Business**

*Financial Statements and Investment Report for the fiscal year ending June 30, 2018.* Mr. Richardson asked Mrs. Palmer to review the financial statements and investment report for the fiscal year ending June 30, 2018. Mrs. Palmer reviewed the financial statement and the investment schedule with the committee, noting the financial statements were preaudit. The committee reviewed the cash and cash investments, the property tax revenues and the flow of collections and the status of the budget to actual for each activity center and grants. Discussion ensued as the committee reviewed the statements in detail. Since the statements were preaudit, no action was taken.

**Director Report**

Director Schwartz reported the Library had a busy, great summer with all its programming. The Summer Reading Challenge was expanded to additional sites outside the library. Four educators, including certified teachers, were hired for the summer to provide outreach to the sites along with summer youth initiative workers. The increased reach in our community was made possible with the grant from the Ben Bryer Foundation (thanks to the Hurand family) for the summer reading program and the grant from the Flint-Genesee Area Chamber of Commerce for the summer youth initiative program. Both of these grants helped made the Children's Learning Place a happening place this summer!

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Our annual Blues on the Library Lawn concert will take place on Saturday, August 25, 2018. This event is funded by the A.G. Bishop Charitable Trust. The funding has allowed us to get a great line up of performers as well as continue our partnership with Maurice Davis.

**Board Report**

Mr. Richardson reported the board has recommended to the City of Flint, Ms. Kathy Jackson as a candidate for the trustee seat being vacated by Mr. Matthew Schlinker. Mr. Schlinker has served 9 years on the board. The library is grateful for his service. Mr. Schlinker has graciously agreed to stay on the Finance Committee going forward.

There being no further business to discuss, Mr. Richardson adjourned the meeting at 6:50 p.m.

Respectfully submitted,  
Connie Palmer

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