

**Flint District Library
January 3, 2019 Regular Board Meeting
Flint Public Library, Room 205, 5:30 p.m.**

Present: Ms. Linda Pylypiw, Mr. Jim Richardson, Mr. Moses Bingham, Ms. Kathy Jackson, Mr. Brian Larkin, Mrs. Reta Stanley, Mr. David McGhee

Staff: Mrs. Kay Schwartz, Mrs. Connie Palmer, Ms. Leslie Acevedo, Mr. Rick Dunning, Mrs. Wanda Harden, Mrs. Julie McCullough

Call to Order: Ms. Pylypiw called the meeting to order at 5:31 p.m.

Approval of Agenda: Mr. Larkin made a motion to approve. Mr. McGhee supported. Motion carried.

Call to Public: There were no questions or comments from the public.

Approval of 12/6/18 Regular Meeting Minutes: Mr. Richardson made a motion to approve. Mr. Larkin supported. Motion carried.

Approval of 12/6/18 Closed Session Meeting Minutes: Mr. Richardson made a motion to approve. Mr. Larkin supported. Motion carried.

Finance, Budget, and Policy Committee

Financial and Investment Report ending 11/30/18: We have completed 41.92% of the fiscal year. Property tax collections received to date are \$1,998,125.82, approximately 72.06% of expected collections. The library has used 39.75% of budget appropriations. We have total unrestricted cash of \$4,771,426.65 and \$155,182.43 is needed for current liabilities. Total cash will cover operations for 14.5 months. Mr. Richardson made a motion to approve the report. Mrs. Stanley supported. Motion carried.

Staff Bonuses: It is the recommendation of the Director and supported by the Finance Committee as reviewed with AFSCME and SEIU that AFSCME and SEIU staff receive a 5% bonus based on gross earnings for calendar year 2018. The Director also recommends nonunion staff receive a 5% bonus based on gross earnings for calendar year 2018. Gross earnings will be calculated as Medicare earnings as shown in Box 3 of their 2018 W-2 plus Medicare deferred items less any bonuses previously paid in year 2018.

Mr. Richardson made a motion to authorize the payment of this staff bonus as described. Mr. Larkin supported. Motion carried.

It is the recommendation of the Finance Committee that the Director of Library Services receive a 5% bonus based on gross earnings for calendar year 2018. Gross earnings will be calculated as Medicare earnings as shown in Box 3 of their 2018 W-2 plus Medicare deferred items less any bonuses previously paid in year 2018.

Mr. Richardson made a motion to authorize the payment of this Director bonus as described. Mr. Larkin supported. Motion carried.

Updates from Board Committees

Building Renovation Committee: Work on the feasibility study continues. Interviews will be held in January/February 2019 with feedback received from Kennari in March.

Fundraising & PR Committee: Funds raised to date are approximately \$108k including outstanding pledges and we continue to move forward in a very positive direction. We have gained 120 new donors this year to date.

Ad Hoc Committee: Ms. Pylypiw noted that an Ad Hoc committee for library policies will soon be formed, with two trustees and a few FPL staff members working together on this project. Several meetings will be held in 2019 with some via email.

Other Committees: None

Old Business: None.

New Business: The 40th Annual Citywide Tribute Dinner in honor of Dr. Martin Luther King, Jr., will be held on Thursday, Jan. 17 at the Riverfront Banquet Center in downtown Flint. Please email Julie if you would like to attend.

President's Remarks

- Ms. Pylypiw wished the group a Happy New Year and remarked that it was time for everyone to prepare to work diligently to make the library renovation happen.
- Mrs. Pylypiw noted that she recently attended the Staff Holiday potluck, where Mrs. Schwartz was presented with her 20 year service pin. Thank you Mrs. Schwartz for your long term dedicated service to FPL!

Director's Remarks

- FPL has purchased 10 tickets for the 17th Annual GDL Black History Month Brunch which will be held on Saturday, February 2 at the Genesys Banquet and Conference Center. Featured entertainment will be Grammy-nominated gospel singer Anita Wilson. Please email Julie if you would like to attend.
- The Feasibility Study packet will be mailed very soon, and all trustees will receive a sample version of the packet.
- Finance & Human Resources Assistant Phyllis Jenkins will be retiring at the end of January. All trustees will be invited to attend her retirement party, which will be held on Wednesday, January 23 from 2-4 pm in the 2nd floor staff lounge.

Recent & Upcoming Activities: Ms. Acevedo distributed the January BookPages and mentioned several programs including the 1/21 MLK Day program and the ongoing Booked for Lunch series.

Adjournment: Mr. Larkin made a motion to adjourn. Mr. McGhee supported. The meeting was adjourned by unanimous consent at 6:26 pm.

A handwritten signature in cursive script that reads "Reta Stanley". The signature is written in black ink and is positioned above a horizontal line.

Mrs. Reta Stanley, Secretary