

**Flint District Library
May 9, 2019 Regular Board Meeting
Flint Public Library, Room 205, 5:30 p.m.**

Present: Ms. Linda Pylypiw, Mr. Jim Richardson, Mr. Moses Bingham, Mrs. Reta Stanley, Mr. Brian Larkin, Mr. David McGhee (arrived at 6:05 pm)

Absent with notification: Ms. Kathy Jackson

Staff: Mrs. Kay Schwartz, Mrs. Connie Palmer, Mr. Rick Dunning, Mrs. Ashoka Rao, Mrs. Julie McCullough, Mrs. Wanda Harden

Call to Order: Ms. Pylypiw called the meeting to order at 5:36 p.m.

Approval of Agenda: Mr. Richardson made a motion to approve. Mrs. Stanley supported. Motion carried.

Call to Public: There were no questions or comments from the public.

Approval of 4/4/19 Regular Meeting Minutes: Mrs. Stanley made a motion to approve. Mr. Larkin supported. Motion carried.

Approval of 4/17/19 Regular Meeting Minutes: Mrs. Stanley made a motion to approve. Mr. Larkin supported. Motion carried.

Finance, Budget, and Policy Committee

Financial and Investment Report ending 3/31/19: We have completed 75.00% of the fiscal year. Property tax collections received to date are \$2,346,143.68, approximately 84.64% of expected collections. The library has used 69.94% of budget appropriations. We have total unrestricted cash of \$4,230,764.51 and \$173,057.96 is needed for current liabilities. Total cash will cover operations for 12.7 months. Mr. Richardson made a motion to approve the report. Mr. Larkin supported. Motion carried.

Resolution 19-324: FY2019 Budget Amendment 2: The Flint Public Library Board of Trustees has an obligation to approve a balanced budget by July 1st of each year. The Flint Public Library Board of Trustees adopted a balanced budget for the fiscal year ending June 30, 2019 (FY 19) on June 7, 2018; and amended said budget on December 6, 2018.

The FY 19 budget needs amending due to known changes in operating revenue and grants awarded, and for known changes in operating expenditures and grants awarded, and

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Board of Trustees of the Flint District Library hereby adopts the amended general operating appropriations for fiscal year 2019;
2. The Board of Trustees of the Flint District Library estimated total revenues and total expenditures of the general operating fund as amended are as follows:

Estimated Revenues - operations	\$3,516,571
Estimated Revenues - grants & special programs	261,481
Fund Balance - assigned, committed or reserved	1,392,507
Fund Balance - unreserved, uncommitted and unassigned	1,740,317
Total Fund Balance July 1 Available to Appropriate	<u>\$3,132,824</u>
Total Estimated Available to Appropriate	<u>\$6,910,876</u>
Estimated Expenditures	
Governing Board	\$24,050
Administration	466,449
Automated Systems	207,081
Facilities	540,015
Library & Program Services	2,057,810
Development	236,167
Grants & Special Programs	289,406
Total Appropriated	<u>\$3,820,978</u>

The Library will use \$61,761 from special programs and grants assigned fund balance, will add \$33,836 for special programs and grants for FY 20, restrict \$15,000 for capital projects- Flint Public Library Transformed and will assign \$30,000 for the FY 19 budget net expenditure over revenue.

3. The Board of Trustees of the Flint District Library has caused to be levied and collected a general property tax on all real and personal property within the City of Flint a millage of 4.0 mills for the operation of the Flint Public Library on the summer 2018 tax roll.
4. The Board of Trustees of the Flint District Library hereby designates the Director of Library Services and the Director of Finance the right to assign fund balance as of June 30, 2019 for the amounts of prepaid expenses and accounts payable as necessary for the final reporting on the Financial Statements of the Flint Public Library as of June 30, 2019.

Mr. Richardson made a motion to approve the resolution. Mr. Larkin supported. Roll call vote: Stanley-aye, Richardson-aye, Bingham-aye, Larkin-aye, Pylypiw-aye. Motion carried.

Resolution 19-325: Approval of Adoption of the “80/20” Option Under P.A. 152: Public Act 152, commonly known as the Publicly Funded Health Insurance Contribution Act (“the Act”), sets limits on the amount public employers may pay or contribute towards the cost of a medical benefit plan for its employees and requires all public employers to affirmatively select either the “hard cap” limits or the “80/20” cost sharing option set forth in the Act.

The Board of Trustees of the Flint Public Library (the “Board”) has continuously selected and applied the “80/20” option in a manner consistent with its obligation under law. Information was provided demonstrating that the “80/20” option under the Act will have a positive financial impact on most employees working for the Library currently receiving health care and help the Library achieve financial stability; and

NOW, THEREFORE, BE IT RESOLVED THAT:

The Board hereby resolves that it will adopt the “80/20” cost sharing provision set forth in PA 152.

Mr. Richardson made a motion to approve the resolution. Mr. Larkin supported. Roll call vote: Stanley-aye, Richardson-aye, McGhee-abstained, Bingham-aye, Larkin-aye, Pylypiw-aye. Motion carried.

Updates from Board Committees

Fundraising & PR Committee: Total funds raised to date are over \$126k, a 22% increase from last year at this time. Mrs. Rao and committee members are starting to prepare for the October 21, 2019 Learn for Life Luncheon. Craig Coney and David Gibson have agreed to join Lynne Hurand on the committee.

Board Nominating Committee: The committee met tonight and prioritized the list of potential candidates, which will be shared with Mrs. Schwartz. An update will be provided at the June meeting.

Building Renovation Committee: The proposal is being prepared, and the final packet will be going to the Board of the funding organization very soon. We have been offered an opportunity to prepare for an earlier start on this project, which is very exciting. Further details will be provided at the June meeting.

Other Committees: None.

Old Business: None.

New Business: None.

President’s Remarks: Mrs. Pylypiw reminded the Board about her recent email regarding trustee donations to the fundraising campaign. It is vital that everyone please contribute to the best of their ability.

Director’s Remarks: Mrs. Schwartz will give her self-evaluation to the HR Committee by June 1. We will distribute the needed documents both physically and electronically to the Board at the June 6 meeting.

Recent & Upcoming Activities: Mr. Dunning distributed the May BookPages and mentioned several programs including the June Summer Reading Challenge kickoff and the upcoming Booked for Lunch event with guests from Zingerman’s Bakehouse.

Adjournment: Mr. Richardson made a motion to adjourn. Mr. McGhee supported. The meeting was adjourned by unanimous consent at 6:39 pm.

Reta V. Stanley

Mrs. Reta Stanley, Secretary