

**Flint District Library  
August 8, 2019 Regular Board Meeting  
Flint Public Library, Room 205, 5:45 p.m.**

**Present:** Ms. Linda Pylypiw, Mrs. Reta Stanley, Mr. Jim Richardson (by phone), Mr. Moses Bingham, Ms. Kathy Jackson, Mr. David McGhee (by phone)

**Absent with notification:** Mr. Brian Larkin

**Staff:** Mrs. Kay Schwartz, Mrs. Connie Palmer, Ms. Leslie Acevedo, Mrs. Ashoka Rao, Mr. Rick Dunning, Mrs. Julie McCullough, Ms. Tina Hayes, Mr. Mike McMillan

**Professional Advisors:** Scott Hogan from Foster Swift Attorneys; R.J. Naughton from PFM Financial Advisors

**Call to Order:** Ms. Pylypiw called the meeting to order at 5:33 p.m.

**Approval of Agenda:** Mrs. Stanley made a motion to approve. Mr. Richardson supported. Motion carried.

**Call to Public:** There were no questions or comments from the public.

**Approval of 6/27/19 Final Budget Meeting Minutes:** Mr. Richardson made a motion to approve. Mrs. Stanley supported. Motion carried.

**Approval of 7/11/19 Annual Organizational Meeting Minutes:** Mrs. Stanley made a motion to approve. Mr. Bingham supported. Motion carried.

**Approval of 7/11/19 Regular Meeting Minutes:** Mrs. Stanley made a motion to approve. Mr. Bingham supported. Motion carried.

**Finance, Budget, and Policy Committee**

Mr. Richardson called upon Mrs. Schwartz to provide information about the ballot proposal resolutions being considered. Mrs. Schwartz explained the purpose and effect of Resolution 19-333. She recommended that the millage renewal proposal be placed on the same ballot as the bond issue being considered in Resolution 19-334.

**Resolution 19-333-Millage Renewal:** The Library Board of the District Library ("Library Board") determines that it is in the best interests and welfare of the District Library and its residents that revenue be authorized for district library purposes; therefore, the District Library has determined to request that voters of the District Library renew the previously authorized millage of 2.0 mills that expires in 2021, subject to the applicable Headlee rollbacks, for ten (10) years, beginning with the 2022 levy; and

The Library Board determines that it is in the best interests of the District Library that such millage election be held at an election to be held in the district on November 5, 2019.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Library Board approves and certifies that the proposition shown on attached Exhibit A shall be submitted to a vote of the qualified electors of the Flint Public Library, County of Genesee, State of Michigan at an election to be held on Tuesday, November 5, 2019.

2. The Secretary of the Board of Trustees of the District Library ("Secretary") is directed to file a certified copy of this Resolution with the School District Election Coordinator of the Flint Community Schools ("School District Election Coordinator"), the Clerk for the City of Flint ("City Clerk") and the Genesee County Clerk, on or before August 13, 2019 at 4:00 p.m.
3. The Secretary is directed to request the School District Election Coordinator, City Clerk or the County Clerk (whoever is authorized by law) to publish notice of the close of registration in the manner required by law. *The District Library Establishment Act requires that the notice of close of registration contain the ballot language of the proposal attached as Exhibit A to this Resolution.*
4. The Secretary is directed to request the School District Election Coordinator, City Clerk or the County Clerk (whoever is authorized by law) to publish notice of the election in the manner as required by law.
5. The Secretary shall work with the School District Election Coordinator, City Clerk and the County Clerk to have prepared and printed, as provided by law, separate ballots for submitting said propositions, which ballots shall contain the proposal contained in the ballot language attached as Exhibit A.
6. The President of the Library Board of Trustees of the District Library is authorized to make any non-substantive changes to the proposed notices or ballot language authorized by this resolution if changes are requested by the School District Election Coordinator, City Clerk or the County Clerk and said changes comply with the Michigan Election Law and are consistent with the laws governing district libraries.
7. The Treasurer of the Library Board of Trustees of the District Library is directed to pay, to the extent required by law, the costs of conducting the election required by this Resolution and by law.
8. All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution are rescinded.

EXHIBIT A

Library Millage Renewal

Shall the Flint Public Library, County of Genesee, be authorized to levy an amount not to exceed 2.0 mills (\$2.00 on each \$1,000 of taxable value), which is a renewal of the millage rate that expires in 2021, against all taxable property within the Flint Public Library district for a period of ten (10) years, 2022 to 2031, inclusive, for the purpose of providing funds for all district library purposes authorized by law? The estimate of the revenue the Flint Public Library will collect in the first year of levy (2022) if the millage is approved and levied by the Library is approximately \$1,568,000.

Yes   
No

Mr. Richardson made a motion to approve the resolution. Mrs. Stanley supported. Discussion ensued. Roll call vote: Jackson-aye, Bingham-aye, Stanley-aye, Richardson-aye, Mr. McGhee-aye, Pylypiw-aye. Motion carried.

Director Schwartz introduced Resolution 19-334 to the trustees.

**Resolution 19-334-Bond Issue:** The Library district is comprised of all that territory (the "Library District") that is currently located in the jurisdictional limits of the City of Flint and the Flint Community Schools, Genesee County, Michigan.

The Library Board (the "Board") determines that it is necessary for the health, safety and welfare of the Library District and its residents for the Library to expand, renovate, construct, equip and furnish the existing Library facility and to improve the site thereof (collectively, the "Project").

The Board has estimated the costs of the Project, including the costs of financing, to be approximately \$27.6 million dollars.

The Board determines that it is in the best interests and welfare of the Library District and its residents that the Library issue and sell its unlimited tax general obligation bonds in an amount not to exceed \$12,600,000 to provide funds to pay a portion of the costs of the Project; and that the Library will use other available funds of the Library to pay the portion of such costs not paid from bond proceeds.

The Board determines that it is in the best interests of the Library that a ballot proposal, on the question of whether such bonds shall be issued, should be voted on by the qualified electors of the Library District at a general election to be held in the Library District on November 5, 2019.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The ballot proposal shown on the attached Exhibit A shall be submitted to a vote of the qualified electors of the Library District, within the City of Flint and the Flint Community Schools, County of Genesee, Michigan, at a general election to be held on Tuesday, November 5, 2019.
2. The Secretary of the Board ("Secretary") is directed to file a certified copy of this Resolution with the School District Election Coordinator of the Flint Community Schools ("School District Election Coordinator"), the Genesee County Clerk and the City of Flint Clerk (collectively, "Clerks") on or before August 13, 2019 at 4:00 p.m.
3. The Secretary is directed to request the School District Election Coordinator or the Clerks (whoever is authorized by law) to publish notice of the close of registration in the manner required by law. The District Library Establishment Act requires that the notice of close of registration contain the ballot language of the proposal attached as Exhibit A to this Resolution.
4. The Secretary is directed to request the School District Election Coordinator or the Clerks (whoever is authorized by law) to publish a notice of the election in the manner required by law.
5. The Secretary shall work with the School District Election Coordinator and the Clerks to have prepared and printed, as provided by law, separate ballots for submitting the proposition, which ballots shall be in substantially the form attached as Exhibit A.
6. The President of the Library Board of Trustees is authorized to make any non-substantive changes to the proposed notices or ballot language authorized by this resolution if changes are requested by the School District Election Coordinator or the Clerks and the changes comply with Michigan Election Law and are consistent with the law governing district libraries.
7. The estimated first year millage and average annual millage rate set forth in the attached Exhibit A, are reasonable estimates of such millage rates, based on the estimates and schedules prepared by the District Library's financial advisor attached to this Resolution as Exhibit B.
8. The Treasurer of the Board is hereby directed to pay, to the extent required by law, the costs of conducting the election required by this Resolution and by law.
9. All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution are rescinded.

**Bond Proposal**

Shall the Flint Public Library, formed by the City of Flint and the Flint Community Schools, County of Genesee, State of Michigan, borrow the sum of not to exceed Twelve Million Six Hundred Thousand Dollars (\$12,600,000) and issue its general obligation unlimited tax bonds therefor, for the purpose of paying all or a portion of the costs of expanding, renovating, constructing, equipping and furnishing the existing Library facility and improving the site thereof, located at 1026 E. Kearsley Street, Flint, Michigan, including costs related thereto?

- Yes   
 No

The following is for informational purposes only:

The maximum number of years the bonds may be outstanding, exclusive of refunding, is twelve (12) years; the estimated millage to be levied to pay the proposed bonds in the first year is 1.82 mills (which is equal to \$1.82 per \$1,000 of taxable value); and the estimated simple average annual millage required to retire the bonds over 12 years is 1.81 mills (\$1.81 per \$1,000 of taxable value).

Ms. Jackson made a motion to approve the resolution. Mrs. Stanley supported.

Mrs. Schwartz called on Mr. Naughton to present information about the two bond maturities being considered by the board for the \$12.6 million bond issue for building renovation. One option was a 12 year maturity, resulting in a 1.82 estimated millage rate and approximately \$3.3 million in interest expense. The other option was a 15-year maturity, resulting in a 1.50 estimated millage rate and approximately \$4.3 million in interest expense.

Board members reviewed the options including a chart showing the cost of each of the millage rates on households of various values. A copy of Mr. Naughton’s presentation is attached to these minutes.

Discussion ensued, including discussion of the affordability of the tax increases to Flint residents and the impact of the differing maturities on total interest expense.

Mrs. Pylypiw called the question. Roll call vote: Jackson-aye, Bingham-aye, Stanley-aye, Richardson-aye, Mr. McGhee-abstain, Pylypiw-aye. Motion carried.

**Update on Year End Closing & Audit:** Mrs. Palmer reported that the audit will take place the last week in August, and Plante Moran will be providing a new team this year.

**Updates from Board Committees**

**Building Renovation Information/Discussion:**

- We recently received a funding commitment letter and updates will be provided as we receive more details.
- We are working on several parallel projects with OPN at this time.

- A press release will take place on Tuesday 8/20 to announce the dates of our public open houses with OPN Architect Toby Olsen.
- Mrs. Schwartz will provide email updates to the trustees once a week for the next four months.

**Fundraising & PR Committee:** Total funds raised including pledges are over \$23k. Mrs. Rao and committee members continue to plan and prepare for the October 21, 2019 Learn for Life Luncheon.

**HR & Operations Committee:** The review of the Director's Evaluation recently took place, with trustees contributing very positive remarks about her performance.

**Other Committees:** None.

**Old Business:** None.

**New Business:** None.

**President's Remarks:** Ms. Pylypiw thanked the trustees for their ongoing commitment and noted that the next three months will be very crucial to FPL.

**Director's Remarks:** Mrs. Schwartz introduced new Facilities Technician Mike McMillan to the group and distributed the Community Foundation of Greater Flint's *Passion & Purpose* booklet, which highlighted the *Truth and Racial Healing* event, and featured Ms. Acevedo on the cover and within the publication.

**Recent & Upcoming Activities:** Ms. Acevedo distributed the August BookPages and mentioned several programs including the 8/17 SRC Finale and the 8/24 Blues on the Library Lawn event. Also, great news: Our library gardens won an award submitted by the Genesee Master Gardeners!

**Adjournment:** Mrs. Stanley made a motion to adjourn. Mr. Bingham supported. The meeting was adjourned by unanimous consent at 7:16 pm.



Mrs. Reta Stanley, Secretary